appendix b

re-imagining the harris – report of libraries, museums, culture and registration services

re-imagining the harris timeline

if the progress required to deliver the hlf resubmission is set alongside the expectations from ace it provides the harris with a number of key milestones and decision points for the next fifteen months, these are listed below in chronological order.

- october 2017: cabinet paper goes to both councils outlining the project and required progress. it will seek agreement/clarification in the following areas:
  - £1 million capital funding is committed from each council for the capital project.
  - ongoing revenue support for the re-imagining project until march 2022.
  - £90,000 additional revenue requirement is secured to develop hlf submission.
  - formation of an elected member board.

- november 2017: pcc and lcc finalise delegation agreement for harris, confirming transfer of staff and services.

- november 2017: public consultation and debate around harris front entrance is started led by the university of central lancashire.

- december 2017: shadow harris member board (involving at least two members each from pcc and lcc) formed and meets for the first time to oversee harris ace npo and overall capital project.

- december 2017: terms of reference and membership of project board reviewed in light of member board formation.

- december 2017: ace npo harris business plan finalised and submitted.

- january 2018: process to review and improve capital project interior designs begins.

- february 2018: transfer of lcc harris library team to pcc. transfer of harris library functions to pcc.

- february 2018: budget councils ratify revenue funding arrangements between the harris and the two councils.

- march 2018: confirm ace capital funding round timescales.

- april 2018: ace npo funding period begins.
- April 2018: External review of potential phasing of Harris project is completed
- April 2018: Commencement of a single staff team in the Harris
- April 2018: Harris Member Board meets formally for the first time, and quarterly from now on.
- April 2018: Relationship between Museum of Lancashire and Harris is confirmed.
- May 2018: Progress made on securing the future of LCC-run mills is reviewed and clarified
- October 2018: Draft Harris HLF application presented to LCC and PCC
- October 2018: Decision made about underwriting of HLF bid
- November 2018: At least £1 million additional match funding is secured locally (e.g. from City Deal, UCLan or LCC/PCC)
- 30 November 2018 Final HLF application is submitted