

## **Part 2 – Article 9 (Officers)**

The Officers comprise administrative, professional, technical and operational employees whose role is to advise the whole of the Council on all aspects of its functions, to put into effect decisions which are taken, and to provide to the public the services for which the Council is responsible.

The Officers are grouped as set out below. Organisational Charts showing the senior management structure of each of these groups are included at Appendix 'J' of this Constitution.

Certain officers are statutory appointees, in particular:

### **The Monitoring Officer**

The Director of Corporate Services is the Council's Monitoring Officer. The Monitoring Officer is responsible for ensuring that the decisions and actions of the Council are lawful and in accordance with the adopted policy frameworks.

### **The Chief Finance Officer**

The Chief Executive and Director of Resources is the Council's Chief Finance Officer (S151 officer). The Chief Finance Officer is responsible for ensuring the proper administration of the Council's financial affairs and that actions and decisions are in accordance with the Council's budget.

### **The Proper Officer**

The Proper Officer of the Council shall be the Chief Executive.

**(Last updated to reflect the Council's new senior management structure,  
3 January 2018  
Owner – Chris Mather)**