

**Pension Fund Committee
Urgent Business Procedure**

Electoral Division affected:
None;

Appointment of a scheme member representative on the Lancashire Local Pension Board

Contact for further information: Mike Neville, Tel: (01772) 533431, Senior Democratic Services Officer, mike.neville@lancashire.gov.uk

Executive Summary

This report relates to the appointment of a new Scheme Member representative to fill the existing vacancy on the Lancashire Local Pension Board.

Reason for the use of the Urgent Business Procedure

The recruitment and selection process has been completed and interviews were held on the 29th August and the 14th September 2018. The successful candidate is considered to be well qualified and suited to fulfil the role of Scheme Member representative on the Board

As the Scheme Manager it is for the Pension Fund Committee to formally approve the appointment and the next meeting of the Committee is not until the 30th November 2018. The next scheduled meeting of the Pension Board will be held on the 16th October 2018.

Recommendation

Subject to the views of the Chair and Deputy Chair of the Pension Fund Committee the Chief Executive proposes to approve the appointment of Mr K Wallbank to fill the vacancy for a Scheme Member representative on the Lancashire Local Pension Board.

Background and Advice

Article 7 of the county councils constitution sets out the Terms of Reference for the Board, which state that the membership of the Lancashire Local Pension Board shall consist of 9 members, on the basis of 4 Employer representatives, 4 Scheme Member representatives and a single independent member.

At the Pension Fund Committee on the 8th June 2018 a report was presented regarding a decision taken under the urgent business procedure to appoint a new Scheme Member representative to the Board.

The committee was informed of additional information which had come to light since the appointment had been made and agreed that in the circumstances the appointee should not continue as a member of the Board. It was also noted that action would be taken to appoint a replacement Scheme Member representative as quickly as possible to fill the resulting vacancy on the Board.

The committee subsequently resolved to rescind the appointment of the Scheme Member representative referred to in the report.

The recruitment process adopted in this instance was a traditional interview process, after seeking expressions of interest from the entire Fund membership. The Chair of the Board and the Head of Fund initially considered responses received and agreed a shortlist of candidates who were interviewed on the 29th August and the 14th September 2018.

Following the interviews Mr K Wallbank was identified as possessing the necessary skills and knowledge to fulfil the role and was offered the position of Scheme Member representative on the Board subject to the formal approval of the Pension Fund Committee.

Consultations

The Head of Fund and the Governance & Risk Officer for the Lancashire County Pension Fund.

Implications:

This item has the following implications, as indicated:

Risk management

In accordance with Section 5(4) (c)6 of the Public Service Pensions Act 2013 the Lancashire Local Pension Board is required to include Scheme Member representatives in equal numbers, thereby ensuring that it can undertake its role in assisting the Administering Authority with the governance and administration of the Lancashire County Pension Fund.

Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Tel
N/A		

Reason for inclusion in Part II, if appropriate
N/A

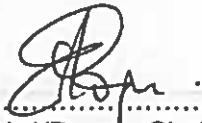
Decision Taken: Declaration

Chair and Deputy Chair of the Pension Fund Committee

Appointment of a Scheme Member representative on the Lancashire Local Pension Board

Original recommendation as set out in the report be supported.

Yes*~~No~~



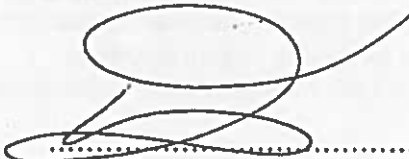
.....
Chair *~~Deputy Chair~~* of the Pension Fund Committee
See attached email responses

Executive Director

The following action has been agreed under the Urgent Business Procedure and after consultation with the Chair and Deputy Chair of the Pension Fund Committee:

Appointment of a Scheme Member representative on the Lancashire Local Pension Board

Subject to the views of the Chair and Deputy Chair of the Pension Fund Committee the Chief Executive proposes to approve the appointment of Mr K Wallbank to fill the vacancy for a Scheme Member representative on the Lancashire Local Pension Board.


.....
Chief Executive

..... 8/10/18

Date

(* delete as appropriate)

Neville, Mike

From: Schofield, Alan (Cllr)
Sent: 06 October 2018 13:56
To: Neville, Mike
Cc: Pope, Eddie (Cllr)
Subject: RE: UB report - appointment of a new scheme member representative for the Lancashire Local Pension Board

My response is 'Approved' (ie content for the decision to be taken).

Cllr Alan S
Deputy chairman of P F Cttee
Tel 07876844262

As a 'PS' & not affecting above response, I'd be interested to know whether Mr K Wallbank is an active member (and what current employer), or deferred pensioner or pensioner (& if so, from which employer he retired).

From: Neville, Mike
Sent: 03 October 2018 15:59
To: Pope, Eddie (Cllr) <Eddie.Pope@lancashire.gov.uk>; Schofield, Alan (Cllr) <Alan.Schofield@lancashire.gov.uk>
Subject: UB report - appointment of a new scheme member representative for the Lancashire Local Pension Board

County Councillor Pope/County Councillor Schofield

Please find attached an Item of Urgent Business. As you will see from the report the recommendation is to formally approve the appointment of a new scheme member representative to fill the current vacancy on the Lancashire Local Pension Board.

The successful candidate is considered to be well qualified and suited to fulfil the role and has been identified following a traditional interview process, after seeking expressions of interest from the entire Fund membership. The Chair of the Board and the Head of Fund initially considered responses received and agreed a shortlist of candidates who were then interviewed on the 29th August and the 14th September 2018. The decision to be taken under the urgent business procedure is to formally appoint the successful candidate as the next meeting of the Committee will not be until November 2018.

I would be grateful if you could let me know as soon as possible if you are content for the decision to be taken. If you are happy with the proposed course of action please simply reply to the email stating 'approved'. Please note that your email response will be attached to the report before it is submitted to the appropriate Executive Director for approval.

If approved a copy of the report will be circulated to the other Group spokespersons for information and the action will be reported to the next meeting of the Pension Fund Committee on the 30th November 2018.

Mike Neville
Senior Democratic Services Officer
Legal and Democratic Services
Lancashire County Council
T: 01772 533431

Neville, Mike

From: Pope, Eddie (Cllr)
Sent: 08 October 2018 10:16
To: Neville, Mike
Subject: RE: UB report - appointment of a new scheme member representative for the Lancashire Local Pension Board

Mike

I am happy to support this appointment.

Regards
Eddie

From: Neville, Mike
Sent: 03 October 2018 15:59
To: Pope, Eddie (Cllr) <Eddie.Pope@lancashire.gov.uk>; Schofield, Alan (Cllr) <Alan.Schofield@lancashire.gov.uk>
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County Councillor Pope/County Councillor Schofield

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