

Procurement Title

The provision of library stock and other library materials

Procurement Option

Further Competition via the Eastern Shires Purchasing Organisation (ESPO)
Framework 376F_18: Library Stock

New or Existing Provision

Existing

Estimated Contract Value and Funding Arrangements

The estimated annual value for the initial contract term is;

Year 1: £1,004,000

Year 2: £905,000

The estimated value over the possible extension period is unconfirmed until service budgets are allocated. Approximately 90% of the contract value will be funded by the County Council's Library Service and 10% by Lancashire School Library Service.

Contract Duration

The framework agreement will be let for an initial period of 24 months from 1st June 2019 with an option to extend the framework beyond the initial term, by any number of agreed periods, to a maximum of a further 24 months.

Lotting

Lot	Title
Lot 1	Adult Stock (Fiction and Non-Fiction) and Reference
Lot 2	Children's Stock (Fiction and Non-Fiction)
Lot 3	Audio Visual Stock (CD's and DVD's)

Evaluation – Applicable to each lot

Quality Criteria 45%

Financial Criteria 55%

Social Value will account for 5 to 10% of the quality criteria focusing on employment opportunities for the people of Lancashire, environmental sustainability and literature promotion schemes for school children.

Contract Detail

Lancashire Library Service services a population of around 1.2 million via 60 libraries (with a further 3 libraries due to open by the proposed commencement date of 1st June 2019) and 6 mobile libraries.

The existing contracts for library stock are currently provided by Askews and Holts Library Services Ltd (Lots 1 and 3) and Peters Bookselling Services (Lot 2). All library stock is delivered directly to all library units by the suppliers. Both suppliers are responsible for providing a selection service of various relevant titles to the council's requirements and also the servicing of stock.

The current agreements expire on the 31st May 2019. The recommendation therefore is to tender all contracts under one tender procedure, as this will likely achieve economies of scale.

The proposal is to publish a further competition via the ESPO Framework 376F_18: Library Stock to establish a provider for each of the 3 aforementioned Lots. The framework is fully compliant with OJEU regulations and the council's current providers are included on the framework and will therefore be given the opportunity to bid for the contracts as part of the further competition process.

Procurement Title

Provision of fresh produce, water and additional food groups

Procurement Option

OJEU – Open Tender Procedure

The use of an external 3rd party framework has been discounted. A report for the provision of a food distribution network was submitted and approved by Cabinet in September 2018, under which, a strategy was agreed to appoint a main distributor to facilitate the individual tender and subsequent supply of various food groups. It is envisaged that this approach will encourage bids from local SME providers.

The use of a 3rd party framework would not support this strategy as they restrict the number of suppliers who are able to bid for these contracts, and in the majority of cases, are limited to large-scale national suppliers.

New or Existing Provision

Existing

Estimated Annual Contract Value and Funding Arrangements

Approximately £2,000,000 per annum

Estimated Total Contract Value: £8,000,000

Approximately 90% will be funded by Traded Services (Start-Well) 10% across the rest of the county council including but not limited to: Facilities Management Services, Children's and Adult Services.

Contract Duration

Initial period of 24 months with an option to extend the contract beyond the initial term, by any number of agreed periods, to a maximum of a further 24 months.

Lotting

The contract will be separated in to the following Lots:

Lot 1	Cheese
Lot 2	Milk
Lot 3	Eggs
Lot 4	Yoghurt
Lot 5	Bacon
Lot 6	Cooked meats
Lot 7	Sandwich fillings
Lot 8	Organic pasta, rice & flour
Lot 9	Cooking oils
Lot 10	Bottled water for primary schools

Evaluation

Quality Criteria 40%

Financial Criteria 60%

Social Value will account for 10% of the quality criteria focusing on environmental sustainability, supporting themed events in schools, promoting healthy eating in schools, and promoting training and employment opportunities for the people of Lancashire, particularly, those from vulnerable groups i.e. looked after children.

Contract Detail

The current contracts for fresh produce (product groups detailed within the lotting section of this report) have been in place since 1st May 2015 and are due to expire on the 30th April 2019.

In September 2018, Cabinet approved the commencement of a procurement exercise to identify a single provider to operate a food distribution network (including supply of Fresh Fruit and Vegetables). This contract is due to commence on the 1st May 2019. In addition to this, separate report(s) are to be submitted outlining the procurement approach for the supply of individual food contracts into the nominated distributor as and when required. This report details the initial food supply contracts that are due to be tendered in early 2019.

The successful supplier for each individual lot will be responsible for the supply only of the product groups listed within this report, into the council's nominated distributor. These supply contracts will then commence on 1st May 2019. The nominated distributor will deliver these products to over 550 council units, the majority of these being schools and colleges.

The aim of this strategy is to encourage bids from local SME's that do not have the infrastructure to distribute their products to the number of units stated above and at the frequency required, across the entire Lancashire region.

There are no restrictions for the number of lots suppliers can bid for and subsequently no restrictions for the number lots that can be awarded to any individual supplier.

Procurement Title

Supply of insurance programme for Lancashire Renewables Limited

Procurement Option

Given the specialist nature of this procurement exercise the Insurance Broker will perform the procurement exercise and will determine the most appropriate procurement option, either to undertake Open Tender or to access an OJEU compliant framework.

New or Existing Provision

Existing

Estimated Contract Value and Funding Arrangements

£1,600,000 per annum

Estimated total contract value £6,400,000 (for the 4 year term if all options to extend are taken)

Contract Duration

Initial period of 12 months with an option to extend the contract beyond the initial term to a maximum of a further 36 months.

Lotting

The Lancashire Renewables insurance programme is separated into seven lots covering the following policies:

- Property (including material damage and business interruption)
- Terrorism
- Combined liability
- Motor fleet
- Contractor's plant
- Directors & officers liability
- Engineering (including machinery breakdown & loss of profits)
- Environmental impairment

Evaluation

To be determined by the Insurance Broker in conjunction with council officers, with the financial criteria not to be less than 40%

Quality Criteria 40 - 60%	Financial Criteria 60 - 40%
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The final evaluation criteria will be agreed in conjunction with the appointed Broker. Social Value has not been included within the evaluation criteria as the contracts will cover standard insurance policies, the provision of which will have minimal impact on social value in Lancashire.

Contract Detail

Lancashire Renewables Limited operations at Farington and Thornton are the waste facilities currently operated and owned by the county council. Historically, each site was a multifunctional waste management facility including garden and food waste, kerbside sorted recyclables, and residual waste handling; materials recovery, composting and energy generation.

Over previous years the sites have undertaken a transformation process which has altered the use and operation of the facilities and in turn, improved the safety and reduced risk at both sites.

The insurance policies for Lancashire Renewable Limited are currently split over two contracts:

- Property (including material damage and business interruption) and Terrorism; and
- Non-property programme (including combined liability, motor fleet, contractor's plant, directors and officers liability, engineering machinery breakdown and loss of profit and environmental impairment)

The property and terrorism insurance is due to end on 30/06/2019. The non-property programme was due to end on 31/03/2019, however the council is in the process of extending this contract (as allowed for within the original Long Term Agreement (LTA)) for a period of 3 months to align the end dates and allow for one procurement process to be completed.

The sites/services covered by this contract are the two County Council waste facilities as detailed below:

- Farington Waste Recovery Park, Sustainability Way, Leyland
- Thornton Waste Recovery Park, Enterprise Way, Cleveleys

The proposed contract will be let for a period of 12 months, with an option to extend up to a further three years. The extension periods allow the Council to consider alternative provision should renewal prices significantly change within the duration of the contract.

Lancashire Renewables have an insurance broker (JLT Speciality Ltd) who manage the policies and the required procurement process, bringing in depth knowledge of the insurance market and the required information for document development.

The insurance broker will be involved in the production of all documents for the procurement process and will form part of the evaluation panel alongside Lancashire Renewables and council employees where required.