

**Procurement Title**

Fuel cards

**Procurement Option**

Call off contract via Crown Commercial Services Framework (Fuel Cards & Associated Services ID/RM 6000) to be completed via mini competition.

**New or Existing Provision**

To replace existing provision

**Estimated Total Contract Value**

The estimated cost is between £2m and £4m for the 4 years of the framework. The value will fluctuate due to changing oil prices.

**Contract Duration**

The initial term of the contract is two years (01 November 2018 - 30 October 2020), with options to extend for a further two years.

**Lotting**

Not applicable, it is the intention to award a contract to a single supplier.

**Evaluation**

The tender procedure will be conducted using the Crown Commercial Framework Agreement. This Agreement is compliant with the Public Contracts Regulations 2015

Stage 1: A selection questionnaire to ascertain suppliers' financial status, technical capability, experience, and references. Each tenderer will have passed this stage in order to be awarded a Crown Commercial Service framework agreement.

Stage 2: The bids will be evaluated on :

50% Price

50% Quality through project specific *questions related to:*

- *geographical location of the petrol stations within the county and the wider north west region;*
- *security arrangements operated for the cards, including PIN codes, restrictions on the cards(fuel only), internet access to the council's account;*
- *the availability and format of management information/statements of fuel usage by the council.*

**Contract Detail**

The Framework Agreement will be used to provide fuel cards for the purchase of fuel by a number of operational services including Integrated Transport Services, Libraries, Trading Standards, Facilities Management, and Highways.

*The contract will cover the costs of administering the scheme in addition to the cost of fuel purchased.*

**Procurement Title**

Supply & distribution of rock salt

**Procurement Option**

Call off contract via Yorkshire Purchasing Organisation (YPO) framework 827 (Winter Maintenance) to be completed via mini competition.

**New or Existing Provision**

Existing provision which is due to expire on 31st August 2018.

**Estimated Contract Value and Funding Arrangements**

The contract value to be procured is between £4,000,000 and £8,000,000. The contract value will fluctuate dependent on weather conditions.

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2014 – 2015	£	799,650
2015 – 2016	£	678,360
2016 – 2017	£	911,403
2017 – 2018	£	1,908,686

The spend under the contract significantly increased over the year 2017-2018 period due to the severe and prolonged winter conditions experienced. The average annual value is estimated to be £ 1,074,525. It is estimated that the contract value (over a 4 year term) will be between £4,000,000 and £8,000,000.

**Contract Duration**

The contract will be let for a period of 4 years (01 September 2018 to 31 August 2022). The contract will allow for termination without cause with 30 days' notice.

**Lotting**

The contract will be let via the Yorkshire Purchasing Organisation (YPO) framework agreement for Winter Maintenance. The framework consists of 9 lots and a mini competition will be conducted under Lot 1 (Supply of brown rock salt).

**Evaluation**

The original framework was established by evaluating the suppliers against the following criteria:

- 15% quality,
- 15% delivery and customer service
- 10% sustainability
- 60% price.

The mini competition will be completed by YPO and will be evaluated on 100% price.

**Contract Detail**

Since 1988, the county council has operated an 'in season' stock replenishment system, whereby the salt supplier maintains stock levels between pre-defined minimum and maximum levels during the winter. Every local highway authority should have appropriate salt stockholding to meet defined resilience standards, all in line with current best practice.

The county council stockpiles over 30,000 tonnes of salt including strategic reserves, to cover all potential eventualities. Salt stockpiled at the nine operational depots is treated with 3% 'Safecote'. Treated salt provides better distribution on the road and removes the wind-blown problems associated with untreated salt. The strategic reserve is untreated salt.

The majority of requirements under this contract will be for 6mm brown treated rock salt, however, the framework will also allow the purchase of 6mm brown untreated rock salt to replenish any strategic reserves used. The county council currently use a traditional scheme which allows for the county council to manage and monitor its stock and replenish via placing orders with the supplier as and when required.