

Lancashire Enterprise Partnership Limited Board

Minutes of the Meeting held on Tuesday, 14th June, 2016 at 6.00 pm at the Cabinet Room 'D' - The Henry Bolingbroke Room, County Hall, Preston

Present

Edwin Booth (Chairman)

Jim Carter
Graham Cowley
Mike Damms
Richard Evans
Dave Holmes

County Councillor Jennifer Mein
Councillor Phil Riley
Professor Mark Smith
David Taylor

In Attendance

Jo Ainsworth, Specialist Advisor: Finance, Programme Office, Lancashire County Council
Brian Bailey, Head of Policy and Programmes, Blackburn with Darwen Borough Council
Harry Catherall, Chief Executive, Blackburn with Darwen Borough Council
Alan Cavill, Director of Place, Blackpool Council
Ruth Connor, Chief Executive, Marketing Lancashire
Andrew Good, Head of Service Financial Management, Lancashire County Council
Martin Kelly, Director of Economic Development, Lancashire County Council
Anthony Lockley, Strategic Head of Development, Blackpool Council
Andy Milroy, Company Services Officer, Lancashire County Council
Jo Turton, Chief Executive, Lancashire County Council
Ian Young, Company Secretary

1. Welcome and Apologies for Absence

The Chairman, Edwin Booth, welcomed all to the meeting. Apologies for absence were presented from Malcolm McVicar, Councillor Mark Townsend, Councillor Stuart Hirst and Councillor Simon Blackburn.

2. Minutes of the meeting held on 5th April 2016

Resolved: The minutes of the Board meeting held on 5th April 2016 were approved as an accurate record and signed by the Chairman.

3. Matters Arising

Professor Mark Smith provided an updated under Matters Arising on the Science and Innovation Audit. A team has now been formed to work on the audit consisting of representatives from the LEP, University of Lancaster and BAe

Systems. The audit requires submission by mid September 2016, with a draft to be circulated to the LEP Board in advance for comment.

Resolved: The Board noted the update on the Science and Innovation Audit.

4. Declarations of Interest

None

5. LEP Governance and Sub-Committees Report

Andy Milroy, Company Services Officer, Lancashire County Council presented a report (circulated) that updated the LEP Board on governance matters and the recent meeting of the LEP Committees.

It was reported that all LEP Committees had met since the last meeting of the LEP Board with updates on each presented. In addition, it was reported that since the last meeting of the LEP Board, Edwin Booth and Mike Damms had volunteered to fill the two newly created vacancies on the Performance Committee.

Attention was drawn to the most recent meeting of the Growth Deal Management Board where the Board endorsed the methodology that going forward Growth Funding Agreements would not insist on BREEAM accreditation and would adopt the use of the Growth Deal Design standard as a set of build criteria.

Graham Cowley, Chair of Growth Deal Management Board, explained the rationale behind this recommendation and emphasised that the change to adopting the use of Growth Deal Design standard would not change quality.

Resolved: The LEP Board

- (i) Noted the updates provided in the report in relation to the Committees of the LEP.
- (ii) Approved the appointments of Edwin Booth and Mike Damms to the Performance Committee of the LEP.
- (iii) Approved the proposal from the Growth Deal Management Board that the Growth Deal Design standard, rather than BREEAM, be adopted for the Growth Funding Agreements.

6. LEP Assurance Framework Update 2016/17

Martin Kelly, Director of Economic Development, Lancashire County Council presented a report (circulated) that provided an annual update to the LEP Assurance Framework for 2016 / 17.

It was reported that the Assurance Framework had been in existence since April 2015 and as a matter of governance it had been reviewed with some minor alterations made which were now presented to the LEP Board for approval.

Resolved: The LEP Board approved the revised LEP Assurance Framework as presented for 2016 / 17.

7. Growth Deal 3 Update

Martin Kelly presented a report (circulated) regarding the latest position on Growth Deal 3 and the work underway to support the development of Lancashire's GD3 submission by the deadline of 28 July 2016.

It was highlighted that Government is investing all of its remaining Growth Deal funds of £1.8billion in this latest funding round, though over half of all Growth Deal 3 will only be made available in 2020/21.

It was explained that the proposed Lancashire projects came to over £150m and at some point they will need to be ranked and prioritised. Consideration will also need to be given to the HCA Housing Growth Schemes and if any of the projects can be picked up by this funding.

With regard to recommendation (vi), the Chairman, Edwin Booth stated that the Board should consider adding additional Directors, with consideration to diversity and ethnicity, particularly in view of recent indications of retirement by some LEP Directors. It was agreed that Directors consider any potential suitable candidates for discussion at the Special LEP Board meeting to be held on 5th July 2016.

Resolved: The LEP Board:

- (i) Noted the contents of this report, including the outline GD3 schemes set out at Appendix 'A' to the report;
- (ii) Authorised the Chair of the LEP to continue engaging with Lancashire Leaders to improve and prioritise GD3 scheme proposals in advance of the Special LEP Board on 5 July, using the established factors, as set out in section 2 of the report;
- (iii) In conjunction with the above recommendation, requested local authority partners with multiple schemes to assist the prioritisation process by ranking their own proposals with authorities reviewing the status of their least developed proposals;
- (iv) Approved the use of the LEP's independent economic appraisers to assist in the GD3 prioritisation process;
- (v) Authorised the LEP's Executive Committee to approve Lancashire's GD3 "snapshot" for Government officials by the deadline of 28 June, based on

the scheme proposals set out in Appendix 'A' to the report; and

- (vi) Provided initial views on the proposal to ask Lancashire's two major Chambers of Commerce to each identify a dynamic SME business leader with the appropriate skillsets to enable them to play a positive role on the LEP Board, and agreed to provide further feedback on LEP Board Directorship at the Special LEP Board meeting to be held on 5th July 2016.

8. Area Based Review (ABR) and Growth Deal 3

Dr Michele Lawty-Jones, Director of the Lancashire Skills Hub and Amanda Melton, Principal, Nelson and Colne College presented a report (circulated) regarding the Area Based Review and Growth Deal 3.

It was reported that a working group had been established to facilitate joint discussion between the LEP, Combined Authority / Local Authorities and the Colleges to prepare for the review in September. The working group feeds into the Skills and Employment Board.

The group has reviewed lessons learnt from other reviews, has met with JARDU to discuss the process and is currently focused on the collection of data. This includes data from the Local Authorities, the existing skills and employment evidence base (which underpins the Skills and Employment Strategic Framework) and clean data commissioned by The Lancashire Colleges (TLC). This will enable the scoping of the LEP's skills conclusion and the Local Authority perspective. A shared vision in regard to the 'high level' outcomes (as opposed to options) is the desired outcome, prior to the review commencing.

An initial view of the principles, mapped against the Lancashire Skills and Employment Strategic Framework was presented to the LEP Board. This will be developed further with the working group and the Skills and Employment Board and presented at a future LEP Board for endorsement, prior to the review commencing.

Resolved: The LEP Board:

- (i) Endorsed the draft high level principles, mapped against the Lancashire Skills and Employment Strategic Framework and noted that the principles will be worked up further via the Skills and Employment Board and presented to a future LEP Board meeting; and
- (ii) Supported the ask of Government for future Growth Deal Skills Capital funding, to support the outcomes of the ABR.

9. Developing a Strategic Marketing Proposition for Lancashire

Ruth Connor, Chief Executive, Marketing Lancashire, presented a report (circulated) regarding the development of a strategic marketing proposal for Lancashire.

Resolved: The LEP Board:

- (i) Noted the contents of this report;
- (ii) Approved the proposed approach to continuing to develop a strategic marketing proposition for Lancashire, as set out in this report;
- (iii) Agreed that Lancashire is represented at MIPIM UK and that the estimated £20,000 cost for exhibiting is funded from the LEP's strategic marketing budget;
- (iv) Approved that the LEP become a key partner in the Great Exhibition of the North Bid as set out in paragraph 5.5 of this report and that the LEP provides the £12,000 funding required from its strategic marketing budget to formulate a bid and employ the services of a quality bid writer;
- (v) Approved the recommendation of the EZ Governance Committee to use up to £5,000 from the LEP's agreed strategic marketing budget to commission the proposed work from Freshfield;
- (vi) Approved the extension of the SKV Communications' contract at a cost of £33,000 plus VAT for a further 6 months as set out in section 7.2 of the report, using funding from the LEP's strategic marketing budget; and
- (vii) Noted that the Chief Executive of Marketing Lancashire, as the LEP's Media Communications and PR lead, will continue to provide regular updates to the LEP Board on the strategic marketing outputs generated.

10. Transport for Lancashire Committee Decisions Report

Martin Kelly presented a report (circulated) which contained two projects recommended for approval by the Transport for Lancashire Committee. Namely the Department for Transport Large Local Major Transport Schemes: New Ribble Crossing Development Funding Bid and the East – West Connectivity: Lancashire to North and West Yorkshire Draft Economic Study Brief.

Resolved: The LEP Board:

- (i) Approved the submission of the bid, as presented, to the Department for Transport's Large Local Major Transport Schemes Fund for a contribution towards development funding to support the preparation of a fully worked up Outline Business Case for a New Ribble Crossing; and

- (ii) Approved the commissioning of the East – West Connectivity: Lancashire to North and West Yorkshire Economic Study as set out in Appendix 'B' to the report and agree to fund Lancashire's contribution from its strategic case-making budget.

11. Any Other Business

None

12. Date of Next Meeting

The LEP Board considered and agreed the future schedule of meetings for 2016 / 2017, and approved that all future meetings be held at a new start time of 4.30pm as follows:

2016

- 5th July 2016, 4.30pm, Cabinet Room 'C' - The Duke of Lancaster Room, County Hall, Preston (This is a Special Meeting arranged to solely consider Growth Deal 3)
- 13th September 2016, 4.30pm, Cabinet Room 'C' - The Duke of Lancaster Room, County Hall, Preston
- 8th November 2016, 4.30pm, Cabinet Room 'D' - The Henry Bolingbroke Room, County Hall, Preston
- 13th December 2016, 4.30pm, Cabinet Room 'C' - The Duke of Lancaster Room, County Hall, Preston

2017

- 31st January 2017, 4.30pm, Cabinet Room 'D' - The Henry Bolingbroke Room, County Hall, Preston
- 28th March 2017, 4.30pm, Cabinet Room 'D' - The Henry Bolingbroke Room, County Hall, Preston
- 13th June 2017, 4.30pm, County Hall, Preston (Room tbc)
- 12th September 2017, 4.30pm, County Hall, Preston (Room tbc)
- 7th November 2017, 4.30pm, County Hall, Preston (Room tbc)
- 5th December 2017, 4.30pm, County Hall, Preston (Room tbc)

13. Growth Deal 1 & 2 Project Funding Approvals

Graham Cowley, Chair of Growth Deal Management Board, presented a report (circulated) which requested approval by the LEP Board to two existing Growth Deal projects, namely Spinning Point and Blackpool Town Centre Quality Corridors.

The report presented also provided the LEP Board with an overview of progress made in developing the business case for Lancaster University's Health

Innovation Campus (HIC) project, which has secured the LEP's second largest Growth Deal funding allocation of £17m.

Resolved: The LEP Board:

- (i) Noted the contents of this report;
- (ii) Approved a maximum Growth Deal funding contribution of up to £1.9m to the Spinning Point project subject to:
 - The satisfaction of the GDMB that all other funding for the scheme is secured; and
 - That Rossendale Borough Council agree to manage and operate the bus station for a period of 25 years.
- (iii) Approved a maximum Growth Deal funding contribution of up to £6.6m for the Blackpool Town Centre Quality Corridors project subject to the satisfaction of the GDMB that aspects of the economic, commercial and financial cases are addressed; and
- (iv) Noted the significant progress outlined in this report in respect of developing the business case for Lancaster University's HIC project in advance of a more comprehensive report being provided at the special meeting of the LEP in July.