



## Lancashire Enterprise Partnership Limited

**Private and Confidential: NO**

Thursday, 29 June 2017

### **LEP Governance and Committees Decisions Report** (Appendix 'A' refers)

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#### **Executive Summary**

This report extracts the key items considered by each of the Lancashire Enterprise Partnership (LEP) Board Committees at their recent meetings and, where applicable, and if not considered elsewhere on the Board's main agenda, contains decisions referred to the Board by the Committees for approval.

#### **Recommendation**

The LEP Board is asked to:

- (i) Note the updates provided in this report in relation to the Committees of the LEP.
- (ii) Note the recent Director changes and Committee vacancies as detailed in the Governance section.
- (iii) Approve the revised Transport for Lancashire Terms of Reference attached at Appendix 'A' as recommended by the Transport for Lancashire Committee for approval.

#### **Background and Advice**

The Lancashire Enterprise Partnership Board (LEP) approved the LEP's first Assurance Framework on 17<sup>th</sup> March 2015 which was subsequently submitted to Government as final in April 2015. The LEP's Assurance Framework has subsequently been updated to reflect any changes to the LEP's governance arrangements and also to reflect updated national guidance. The Assurance Framework is made publically available on the LEP website: <http://www.lancashirelep.co.uk/about-us/about-the-lep.aspx>

The Assurance Framework ensures that the LEP records decisions taken by the LEP and its Committees in an open and transparent way. The purpose is to ensure that arrangements are in place enabling effective and meaningful engagement of



local partners and the public, and that those arrangements operate transparently with LEP decisions capable of being independently scrutinised.

Since the implementation of the LEP Assurance Framework, the LEP and its Committees publish their agendas and minutes on the LEP website. In order to ensure the LEPs decision making is open and transparent in relation to the Committees this report presents updates from each of the Committees and, where applicable, contains decisions that are outside of the Committees powers and require referral to the LEP Board for approval.

## **Governance Updates**

Since the last meeting of the LEP Board two Director changes have taken place as follows:

County Councillor Geoff Driver has replaced County Councillor Jennifer Mein as the Lancashire County Council Director. County Councillor Driver has also assumed the roles vacated by County Councillor Mein on Transport for Lancashire, Enterprise Zone Governance Committee, City Deal Executive and the Executive Committee.

Councillor Peter Mullineaux has replaced Councillor Stuart Hirst as one of the two Lancashire District Leaders Directors nominations.

Following the retirement from the Board of Mike Damms there are the following Committee vacancies to note:

- 1 x member of the Performance Committee
- 1 x member of the Transport for Lancashire Committee
- 1 x member of the Business Support Management Board (Vice Chair)
- 2 x members of the European Structural and Investment Fund (ESIF) Partnership

The Transport for Lancashire Committee considered, at its meeting held on 21<sup>st</sup> June 2017 a report containing a small number of updates to the Terms of Reference for Transport for Lancashire which are required in order to reflect changes in the County Council's structure from April 2015 and the emergence of Transport for the North. In the main, changes are administrative in nature, and no significant substantive changes are proposed at this time. The Transport for Lancashire Committee considered the Terms of Reference and recommended that they be approved by the LEP Board.

Therefore the revised Terms of Reference are set out at Appendix 'A' for approval by the LEP Board.



## Updates from recent LEP Committee Meetings

### 1. Executive Committee

No decisions had been taken by the Executive Committee since the last LEP Board meeting.

### 2. Transport for Lancashire Committee

The Transport for Lancashire Committee, Chaired by County Councillor Geoff Driver, met on 21 June 2017.

The Committee recommended that revised Terms of Reference be submitted to the LEP Board for approval, in addition the Committee recommended that the National Productivity Investment Fund (NPIF) bid be endorsed for LEP approval. This is included elsewhere on this agenda for approval. The Committee also received a verbal update on Transport for the North progress.

Full agendas and minutes for Transport for Lancashire meetings can be accessed here: <http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeId=956>

### 3. City Deal Executive and Stewardship Board

#### Combined City Deal Meeting – 30<sup>th</sup> March 2017

The City Deal Executive and Stewardship Board, Chaired by Jim Carter and Danielle Gillespie, met on 30 March 2017 to consider the Harris Quarter, City Centre Development and agreed to support the development through the City Deal mechanisms in the event it requires public sector support to assist delivery with up to £3.25m for associated public realm infrastructure and environmental improvements; and agreed that the operational arrangements for the Infrastructure Delivery Fund (IDF) are delegated to the Chair of the Executive and Stewardship Board, the Chief Executive and Section 151 Officer of the accountable body in consultation with the Stewardship Board.

#### Combined City Deal Meeting – 20<sup>th</sup> June 2017

At this meeting the City Deal Executive and Stewardship Board considered the following:

- A presentation from Cardinal Newman College regarding College Growth and potential expansion of the College, the Executive and Stewardship Board agreed to give the project consideration in the future.
- A Business and Disposal Plan (2016 – 2019) from the Homes and Communities Agency (HCA) with delivery progress of the City Deal housing sites from 10<sup>th</sup> February 2017 to 14<sup>th</sup> June 2017. Progress on all the developments was reported as being largely on track.
- An Implementation Update containing three parts – 2016 / 17 End of Year Review, 2016/17 Year 3 Quarter 4 – Finance Report and City Deal Business



and Delivery Plan for 2017 – 20. The End of Year review reported that projects had in the main achieved the targets set out for year end. Finances were reported as being on track for the period reported. The Business and Deliver Plan for 2017 – 20 was approved / endorsed as set out.

- A draft Community Infrastructure Plan (CIP) which set out broad terms and an approach to be taken toward the CIP and approved the operating principles and other recommendations as set out.
- An update was provided on Infrastructure Delivery projects under Part II (Private and Confidential).

#### **City Deal – Written Resolution – 10<sup>th</sup> May 2017**

On 10 May 2017 a written resolution was passed approving that Penwortham Bypass scheme be delivered through the Lancashire County Council City Deal Highways Team with a projected start on site in Q3 2017/18, avoiding additional costs associated with a delayed start.

Full agendas and minutes for the Combined City Deal meetings can be accessed here: <http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1072>

#### **4. Growth Deal Management Board**

The Growth Deal Management Board, Chaired by Graham Cowley, met on 7<sup>th</sup> June 2017 and considered the following:

- An update on progress of projects, and the M55 Link Road and Brierfield Mill projects in particular
- An update on finance
- An overview of the Growth Deal Skills Capital

Two projects are recommended to the LEP Board for approval:

- That funding approval of up to £15m for the 21<sup>st</sup> Century Conference Centre project be recommended to the LEP Board, subject to the following considerations:
  - That the Committee receive continued evidence of market demand over construction period
  - That the Committee receive periodic updates on the wider programme of proposed maintenance works at the Winter Gardens and the Blackpool museum project, to ensure commercial success
- That funding approval of up to £200k for the Blackburn Town Centre Improvements project be recommended to the LEP Board, subject to the conditions as detailed in the appraisal report.

The reports and minutes for Growth Deal Management Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1218>



## 5. Enterprise Zone Governance Committee

The last meeting of the Enterprise Zone Governance Committee, Chaired by Edwin Booth, met on 14<sup>th</sup> June 2017, and considered the following:

- The Blackpool, Fylde and Wyre Economic Development Company (EDC Board) would be disbanded and form an Economic Prosperity Board. Terms of reference had been drafted and membership is being considered. The first meeting would be late Autumn. Partners would be consulted shortly.
- An update on the Lancashire Advanced Manufacturing and Energy Cluster (LAMEC). The Chair would meet with BAE Systems to better understand BAE Systems' current proposals and future plans in support of the Warton EZ, with a detailed update provided to the next meeting of the EZGC
- An update on the Hillhouse International Technology Enterprise Zone
- An update on the Blackpool Airport Enterprise Zone
- An update on the Samlesbury Aerospace Enterprise Zone

Full agendas and minutes for the Enterprise Zone Governance Committee meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1171>

## 6. Lancashire Skills and Employment Board

The Skills and Employment Board, Chaired by Amanda Melton, met on 7<sup>th</sup> June 2017 and considered the following:

- An update from the Skills Hub, wherein it was noted that: publication of the Lancashire ABR Report had been delayed due to purdah; four grant funding offers had been issued for the European Structural Investment Funds against investment priority 1.4 (active inclusion); the Skills Hub was working with the National Apprenticeship Service to pilot closer working and data sharing.
- A presentation on the refresh of the evidence base for the future workforce from Robert Arrowsmith.
- An update on the Blackpool Opportunity Area from Graham Cowley.
- That Graham Haworth step down as a director and a replacement member be sought from the private sector with a digital background.

Full agendas and minutes for the Lancashire Skills Board meetings can be accessed here: <http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1011>

## 7. Performance Committee

The Performance Committee, Chaired by Edwin Booth in Richard Evans' absence, met on 1<sup>st</sup> June 2017.

The Committee considered and commented on the draft LEP Annual Report, to be presented to the LEP Board in June.



Full agendas and minutes for the Performance Committee meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1216>

## **8. Business Support Management Board**

No further meetings of the Business Support Management Board have been held since the last LEP Board meeting. The next meeting is currently scheduled for 06 July 2017.

Full agendas and minutes for the Business Support Management Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=122>