

Report to the Cabinet

Meeting to be held on Thursday, 2 September 2021

Report of the Head of Service - Procurement

Part I

Electoral Division affected:
(All Divisions);

Procurement Report

(Appendix 'A' refers)

Contact for further information:

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Executive Summary

In line with the county council's procurement rules, this report sets out a recommendation to approve the commencement of the following procurement exercises:

- (i) Boost Business Lancashire Programme 4
- (ii) Occupational Health
- (iii) Ormskirk Eastern Gateway (Phases 2 to 4)
- (iv) Maintained Equipment – Fixed Lifting Equipment
- (v) Supply and Delivery of Street Lighting Materials

and to approve a contract extension of two years to the current provider, Xerox, for the printing solutions for Office Multi-Functional Devices, Library Printers, and the Central Print Room.

This is deemed to be a Key Decision and the requirements of Standing Order C19 have been complied with.

Recommendation

Cabinet is asked to approve the commencement of the procurement exercises and the contract extension as set out in Appendix 'A'.

Background and Advice

Appendix 'A' sets out the detail of the procurement exercises, and the proposed contract extension and the basis upon which it is proposed to undertake the actions including:

- The description of the service, good or works.
- The procurement route proposed.
- The estimated contract value.
- The proposed basis for the evaluation of the tender submissions.

Where approval has been received from Cabinet to undertake a tender process which is deemed to be a Key Decision, the subsequent award of the contract on the satisfactory completion of the tender exercise shall not be a Key Decision and can be approved by the relevant head of service or director.

On conclusion of the procurement exercise the award of the contract shall be made under the county council's scheme of delegation to heads of service and in accordance with the council's procurement rules.

Consultations

Relevant heads of service and key operational staff have been consulted in drawing up the proposals contained within this report.

Implications:

This item has the following implications, as indicated:

Financial Implications

The estimated value of the contracts will be contained within the funding arrangements as set out in Appendix 'A'. If significant variations should result from this position a further report to Cabinet will be required.

The awards in this report are covered by budgetary provision in the respective revenue budgets or capital programmes.

List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A