

Report to the Cabinet

Meeting to be held on Thursday, 3 February 2022

Report of the Head of Service - Procurement

Part I

Electoral Division affected:
(All Divisions);

Corporate Priorities:
Delivering better services;

Procurement Report

(Appendix 'A' refers)

Contact for further information:

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Brief Summary

In line with the county council's procurement rules, this report sets out a recommendation to approve the commencement of the procurement exercise for Ribblesdale High Primary Provision, new school build, and a recommendation to authorise the Chief Digital Officer and Head of Procurement to make the decision whether or not to remain with the current supplier for Microsoft Enterprise licensing arrangements or to join the Crown Commercial Services aggregation procurement if this is ultimately a better commercial deal.

This is deemed to be a Key Decision and the requirements of Standing Order C19 have been complied with.

Recommendation

Cabinet is asked to:

- (i) Approve the commencement of the procurement exercise for Ribblesdale High Primary Provision as set out at Appendix 'A'.
- (ii) Authorise the Chief Digital Officer and Head of Procurement in consultation with the Cabinet Member for Resources, HR and Property (Deputy Leader) to make the decision in relation to the Microsoft Enterprise licensing arrangements as set out at Appendix 'A'.

Detail

Appendix 'A' sets out the detail of the procurement exercise and the basis upon which it is proposed to carry out the process including:

- The description of the works or goods
- The procurement route proposed
- The estimated value of the contract
- The proposed basis for undertaking the evaluation of the tender submissions and the options offered

Where approval has been received from Cabinet to undertake a tender process which is deemed to be a Key Decision, the subsequent award of the contract on the satisfactory completion of the tender exercise shall not be deemed to be a Key Decision and can be approved by the relevant head of service or director.

On conclusion of the procurement exercise, the award of the contract shall be made under the county council's scheme of delegation to heads of service and in accordance with the council's procurement rules.

Consultations

Relevant heads of service and key operational staff have been consulted in drawing up the proposals contained within this report.

Implications:

This item has the following implications, as indicated:

Financial

The estimated value of the contracts will be contained within the funding arrangements as set out in Appendix 'A'. If significant variations should result from this position a further report to Cabinet will be required.

List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A