

## Report to the Cabinet

Meeting to be held on Thursday, 4 May 2023

### Report of the Director of Law and Governance

#### Part I

Electoral Division affected:  
None;

**Corporate Priorities:**  
Delivering better services;

### Changes to Cabinet Portfolio Responsibilities

(Appendix 'A' refers)

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#### Brief Summary

It is proposed to make permanent a number of the temporary changes to Cabinet Member responsibilities approved on 7 July 2022 and to make two additional changes to Cabinet Member responsibilities as set out in the report. A number of other minor amendments are also proposed in order to clarify and streamline the portfolio descriptions.

#### Recommendation

Cabinet is asked to approve that:

- (i) The temporary changes to Cabinet Member responsibilities approved on 7 July 2022 be made permanent with the exception of responsibility for the Youth Justice Service which will return to the Cabinet Member for Children and Families.
- (ii) Responsibility for Early Years and Children will move from the Cabinet Member for Education and Skills to the Cabinet Member for Children and Families.
- (iii) Responsibility for School Transport will move from the Cabinet Member for Education and Skills to the Cabinet Member for Highways and Transport.

- (iv) The minor changes to clarify and streamline portfolios, as set out in the report, be approved.

## Detail

At the meeting of Cabinet on 7 July 2022, a number of changes were made to Cabinet Member responsibilities following the election of the Cabinet Member for Children and Families as Mayor of Burnley for the municipal year 2022/23. These changes were proposed for that particular year only and were due to revert back after the Full Council Annual General Meeting on 25 May. The changes were:

| Area of responsibility                                 | Previous portfolio holder | Portfolio holder from July 22   |
|--|---------------------------|---------------------------------|
| Early Years, Family Hubs and Start for Life            | Children and Families     | Health and Wellbeing            |
| Youth Justice  | Children and Families     | Community and Cultural Services |
| Emergency Preparedness, Health & Safety and Resilience | Health and Wellbeing      | Deputy Leader                   |
| Business Continuity                                    | Leader                    | Deputy Leader                   |

(Note that the "Early Years, Family Hubs and Start for Life" responsibility will be renamed "Start for Life and Family Hubs" – see section below on clarifications.)

The changes have proved effective, and it is now proposed to retain all of those changes permanently, with the exception of responsibility for the Youth Justice Service which will return to the Children and Families portfolio.

In addition, two other changes are now proposed:

- (i) Responsibility for Early Years and Childcare provision will move from the Education and Skills portfolio to the Children and Families portfolio.
- (ii) Responsibility for School Transport will move from the Education and Skills portfolio to the Highways and Transport portfolio.

The following further clarifications and minor changes to streamline portfolios are also proposed:

| Portfolio(s)                   | Proposed amendment  |
|--------------------------------|---|
| Highways and Transport         | Currently, there is a specific reference to the Road Safety Partnership. It is proposed to amend the wording to clarify that there is a general responsibility for Road and Traffic Safety, which would include the partnership.                |
| Environment and Climate Change | Currently, Rural affairs, County Council Countryside Sites and Areas of Outstanding Natural Beauty are listed as a single area of responsibility. It is proposed to separate out Rural Affairs as a separate service area within the portfolio. |



|   |   |
|---|---|
| Health and Wellbeing; Children and Families | Currently both include "Early Years" – to be deleted from the Health and Wellbeing portfolio to ensure it is clear that responsibility lies with the Children and Families portfolio. |
| Children and Families; Education and Skills | Clarify that overall responsibility for Safeguarding sits with the Children and Families portfolio.   |

A full list of the Cabinet Member responsibilities, incorporating the changes made in July 2022 and the changes proposed above, is attached as Appendix 'A'.

## Appendices

Appendix 'A' is attached to this report. For clarification it is summarised below and referenced at relevant points within this report.

| Appendix     | Title                                   |
|--------------|---|
| Appendix 'A' | Scheme of Delegation to Cabinet Members |

## Consultations

N/A

## Implications:

This item has the following implications, as indicated:

## Risk management

There are no significant risks associated with the proposals set out in this report.

## List of Background Papers

| Paper | Date | Contact/Tel |
|-------|------|-------------|
|-------|------|-------------|

None

Reason for inclusion in Part II, if appropriate

N/A

