

Scheme of Delegation to Cabinet and Cabinet Members

Cabinet

The following functions and decisions are reserved to Cabinet:

1. to approve executive (Key and Non-Key) decisions collectively.
2. to make financial commitments, within the Budgetary and Policy Frameworks set by the Full Council, and discharge the functions of the Council in delivering services to the community (primarily Children and Young People Services, Adult and Community Services, Highways and Transportation, Planning and the Environment and Public Protection), and for providing Resources (primarily administrative, financial, legal, personnel, property and information and communications technology services).
3. to prepare draft proposals for the Policy Framework documents as set out in the functions of the Full Council, and in so doing consult with interested parties and the appropriate Overview and Scrutiny Committees and shall include in its submission to the Full Council a statement of all views received and the Cabinet response to those views.
4. on an annual basis, to draw up of proposals for the Council's Revenue Budget, Capital Programme, the Treasury Management Policy and Council Tax levels, and in so doing shall consult with interested parties and the appropriate Overview and Scrutiny Committees, for consideration and determination by the Full Council.
5. to make additions and amendments to the approved Capital Programme at any time provided that a source of finance, other than borrowing, has been identified and that the revenue consequences can be contained within existing budgetary provision.
6. to refer to the Full Council for determination all matters which, although normally reserved for the Cabinet to decide, are not in accordance with the Budget and Policy Framework adopted by the Full Council, except matters of urgency which shall be dealt with in accordance with the procedures set out in Standing Order 29.
7. to undertake a continuing review of the Council's broad policy objectives and priorities over the whole range of its functions and to secure a continuous review and evaluation of the effectiveness of services in accordance with value for money principles, calling upon any Overview and Scrutiny Committee to assist in that process as it considers appropriate.

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Owner – Democratic Services)**



8. to change approved policies.
9. to create new policies and make decisions on matters of significant policy.
10. to take decisions on the withdrawal or modification of public services.
11. to approve and revise major strategies, schemes, plans, projects, placements and other new initiatives.
12. to approve schemes and the making of orders which have resulted in the receipt of objections or adverse comments arising from local consultation procedures or the giving of Public Notices of the proposals.
13. to report to the Full Council at each scheduled meeting on the proceedings of the Cabinet. The report shall include a summary of all key decisions taken by the Cabinet collectively, individual Cabinet Members, Cabinet Committees and officers.
14. to report to the Full Council on any matters which the Full Council or an Overview and Scrutiny Committee request.
15. to deal with matters relating to civil protection/emergency planning arising from the Council's powers and duties under the appropriate legislation.
16. to provide formal responses to any White Paper, Green Paper or other consultations e.g. nationally significant infrastructure planning likely to lead to policy changes or have a significant impact upon services or the interests of the County Council.
17. to consider as appropriate all Bills introduced into Parliament and all Acts passed, which affect the interests of the Council, and pursue any changes in the law which it feels appropriate.
18. to make decisions in relation to significant new powers or duties arising from new legislation.
19. to make appointments to the outside organisations, committees, companies and panels whose functions relate to those exercised by the Cabinet.
20. to discharge any function under a Local Act other than a function specified or referred to in Regulation 2 or Schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 (As Amended) and other than any other function where the power relates to the granting of a consent, licence, permission, registration or similar function.
21. to make arrangements for the determination of any appeal arising from any decision other than of the Cabinet or Cabinet Member where a right of appeal arises by virtue of any policy or statutory provision.

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22. to consider and respond to petitions in accordance with the Council's petitions scheme – see Appendix 'O' to the Constitution.
23. make decisions to alter fees, charges, and allowances above the rate of inflation;
24. to approve the discharge of functions by an officer or by another local authority;
25. approve grants to outside bodies (unless specifically delegated to a senior officer).
26. to liaise with the appropriate Head of Service, Executive Director or Director/Deputy Director as appropriate on a regular basis to ensure that there is no conflict over the exercise of delegated powers.

Heads of Service shall take all decisions within their remit that have not been reserved, as set out above, to the Cabinet. Such decisions shall be taken in accordance with the Scheme of Delegation to Heads of Service (Constitution, Appendix 'B')



Cabinet Members

Cabinet Members have been allocated the following areas of responsibility by the Leader. Ordinarily decisions in these areas of responsibility will be taken by the Cabinet collectively or by officers under the Scheme of Delegation to Heads of Service. Any urgent decisions which cannot await the next meeting of the Cabinet shall be approved by the Leader (or in his/her absence, the Deputy Leader) and the relevant Cabinet Member.

No decision relating to services for Children and Young People as set out at Section 18 of the Children Act 2004 may be taken without consultation of the designated Lead Member for Children's Services.

Leader

Responsible for:

- Governance
- Legal
- Corporate Strategy
- Performance
- External Relations
- Corporate Communications

Cabinet Member for Resources, HR and Property (Deputy Leader)

Responsible for:

- Asset and Facilities Management
- Property, Land and Buildings
- Finance, Procurement and Treasury Management
- External Funding
- Business Continuity, Emergency Preparedness, Health & Safety and Resilience
- Human Resources
- Partnerships and Companies
- Member Support
- Appointments to Outside Bodies

Cabinet Member for Community and Cultural Services

Responsible for:

- Cultural Services including Libraries, Museums and Archives
- Community Safety and Domestic Abuse
- Equalities, Community Cohesion, Counter Terrorism and Prevent
- Refugee Integration and Welfare Rights

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- Customer Access and Digital Services
- Registrations and Coroners Services
- Voluntary, Community and Faith Sector
- Parish and Town Councils

Cabinet Member for Environment and Climate Change

Responsible for:

- Climate Change
- Nature Recovery, Biodiversity and Environment Strategies
- Local Air Quality Management
- Waste Management and Recycling
- Flood Risk Management
- Rural affairs
- County Council Countryside Sites and Areas of Outstanding Natural Beauty
- Public Rights of Way
- Planning, Archaeology and Development Control

Cabinet Member for Economic Development and Growth

Responsible for:

- Economic Development and Growth
- Levelling Up and Regional Affairs
- Strategic Investment, Major Projects and Infrastructure
- Economic Partnerships
- Place-Making and Regeneration
- Business Support and Collaboration
- Tourism and the Visitor Economy

Cabinet Member for Highways and Transport

Responsible for:

- Highways Asset Management
- Roads, Bridges/Structures, Street Lighting and Highway Drainage
- Network Management, Traffic Control Systems and Parking
- Road and Traffic Safety Policy
- Public Transport Policy
- Local Transport Planning
- Active Travel
- School Transport

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Cabinet Member for Children and Families

To act as the statutory Lead Member for Children's Services across children's social care and education services.

Responsible for:

- Children's Social Care
- Safeguarding Children and Young People
- Fostering and Adoption Services
- Corporate Parenting
- Young People's Services and Engagement
- Youth Justice Services
- Early Years and Childcare Provision

Cabinet Member for Education and Skills

Responsible for:

- Pupil Place Planning
- Special Educational Needs and Disability
- School Performance
- School Governor Support
- Schools Condition and Capital Programme
- Further, Higher, Technical and Adult Education
- Lifetime Skills and Apprenticeships

Cabinet Member for Health and Wellbeing

Responsible for:

- Public Health
- Health and Wellbeing Strategy
- Health and Social Care Joint Strategic Needs Assessment
- The Lancashire Health and Wellbeing Board
- Trading Standards and Scientific Services
- Healthwatch
- Start for Life and Family Hubs

Cabinet Member for Adult Social Care

Responsible for:

- Adult Social Care
- Working with NHS and other partners
- Safeguarding Adults and Quality Assurance
- Find, Develop and Commission Care

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- Care Market Sustainability, Supply and Quality
- Care Services Delivery including In-house and Independent Provision

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