

**Report to the Cabinet**

Meeting to be held on Thursday, 6 July 2023

**Report of the Director of Finance**

**Part I**

Electoral Division affected:  
(All Divisions);

**Corporate Priorities:**  
Caring for the vulnerable;

**Procurement Report**

(Appendix 'A' refers)

Contact for further information:

Rachel Tanner, Tel: (01772) 534904, Head of Service - Procurement,  
rachel.tanner@lancashire.gov.uk

**Brief Summary**

In line with the county council's procurement rules this report sets out a recommendation to approve the commencement of the following procurement exercises:

- (i) Supported Accommodation for Young People and Combined Family Services
- (ii) Provision of NHS Health Checks

And a recommendation to waive the council's Procurement Rules as set out in Appendix 'R' of the council's Constitution for the extension of the following contract for a further four months, an additional month than that permitted by the council's Procurement Rules, to allow the procurement exercise to be satisfactorily completed:

- (i) Provision of Extra Care Services at Primrose Gardens, Chorley

This is deemed to be a Key Decision and the requirements of Standing Order C19 have been complied with.

**Recommendation**

Cabinet is asked to approve:

- (i) The commencement of the procurement exercises as set out at Appendix 'A'.



- (ii) The waiving of the county council's Procurement Rules to allow an extension of the contract for the provision of Extra Care Services at Primrose Gardens, Chorley as set out at Appendix 'A'.

## Detail

Appendix 'A' sets out the detail of the individual procurement exercises and extension on the basis upon which it is proposed to carry out the process including:

- The description of the service
- The procurement route proposed
- The estimated contract value
- The proposed basis for the evaluation of the tender submissions.

Where approval has been received from Cabinet to undertake a tender process which is deemed to be a Key Decision, the subsequent award of the contract on the satisfactory completion of the tender exercise shall not be deemed to be a Key Decision and can be approved by the relevant head of service or director.

On conclusion of a procurement exercise, the award of the contract shall be made under the county council's scheme of delegation to heads of service and in accordance with the council's procurement rules.

In the case of the contract extension described in Appendix 'A', this concerns a waiver of Procurement Rules governing the extension of contracts as set out in Appendix 'R' of the council's Constitution. In this case an extension of an additional month is required to that permitted under the council's Procurement Rules to provide adequate time for a procurement exercise to be completed.

## Appendices

Appendix 'A' is attached to this report. For clarification it is summarised below and referenced at relevant points within this report.

Appendix	Title
Appendix 'A'	Procurement Exercises

## Consultations

Relevant heads of service and key operational staff have been consulted in drawing up the proposals to undertake the procurement exercises included in this report.

## Implications:

This item has the following implications, as indicated:



## Financial

The estimated value of the contracts will be contained within the funding arrangements as set out in Appendix 'A'. If significant variations should result from this position a further report to Cabinet will be required.

## List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

