

**Meeting of the Full Council**  
**Meeting to be held on Thursday, 13 July 2023**

Report submitted by: Director of Law and Governance

**Part A**

Electoral Division affected:  
None;

**Corporate Priorities:**  
Delivering better services;

**Amendments to the Calendar of Meetings for 2023/24**  
(Appendix 'A' refers)

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**Brief Summary**

Following a review of the budget process, it is proposed to make a number of changes to the county council's published Calendar of Meetings for 2023/24.

**Recommendation**

Full Council is asked to approve the amendments to the county council's Calendar of Meetings for 2023/24 as set out in the report.

**Detail**

Following a review of the process for the approval of the budget by Full Council, it is proposed that a revised timetable be put in place.

The purpose of the timetable is to ensure that there is sufficient time for full and effective consultation on budget proposals and also that sufficient time is allowed for the receipt of all the necessary information, such as the final settlement figure from government and the information from districts on the council tax and business rates position.



In recent years, this information has had to be provided late or even tabled at the meeting, resulting in additional adjustments being required after the agenda has been published.

The main proposal is therefore to move the date for budget Full Council from Thursday 8 February 2024 to Friday 23 February 2024 with a 10.30am start. The Friday has been chosen in order to avoid clashes with district council budget meetings already scheduled for Thursday 22 February.

The proposal will also involve moving two meetings of the Scrutiny Management Board to ensure that the board has the same information as will be presented to Cabinet in order to enhance the oversight of the scrutiny function of the budget proposals. The date and time of this meeting will be confirmed following discussions with the Chair.

A consequence of the changes above is that there is a need to find another date for the ordinary (non-budget) meeting of Full Council that was due to be held on Thursday 22 February. It is proposed that this be moved to Thursday 14 March 2024, and the meeting of the Environment, Economic Growth and Transport Scrutiny Committee currently scheduled for that day be moved to another day that week, to be agreed following consultation with the Chair.

It is finally proposed that the date of Cabinet in May 2024 be pushed back by 1 week to avoid a clash with the local elections scheduled for that day.

A revised Calendar of Meetings for 2023/24, incorporating the changes, which are also summarised below, is set out at Appendix 'A'.

<b>Meeting</b>	<b>Current Date</b>	<b>Proposed New Date</b>
Scrutiny Management Board	Tuesday 3 October 2023	TBC, w/c 30 October 2023
Scrutiny Management Board	Tuesday 16 January 2024	TBC w/c 29 January 2024
Budget Full Council	Thursday 8 February 2024	Friday 23 February 2024*
Ordinary Full Council	Thursday 22 February 2024	Thursday 14 March 2024
Environment, Economic Growth and Transport Scrutiny	Thursday 14 March 2024	TBC, w/c 11 March 2024
Cabinet	Thursday 2 May 2024	Thursday 9 May 2024

\*10.30am start

## Appendices

Appendix 'A' is attached to this report. For clarification it is summarised below and referenced at relevant points within this report.

<b>Appendix</b>	<b>Title</b>
Appendix 'A'	Revised Calendar of Meetings for 2023/24



## Consultations

N/A

## Implications:

This item has the following implications, as indicated:

## Risk management

No significant risks are associated with the proposals set out in this report.

## Local Government (Access to Information) Act 1985

### List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

