

Report to County Councillor Terry Hurn
Report submitted by: Head of Service Legal, Governance and Registrars

Electoral Division affected:
Accrington South;

Local Member Grants Scheme Application from:
Hyndburn Food Pantry

Contact for further information:
Local Member Grants, Tel: (01772) 530078, Legal and Democratic Services,
LPTLocalMemberGrants@lancashire.gov.uk

Brief Summary

This report presents an application from a local organisation requesting £2000 towards software development, devices and training from the Local Member Grants Scheme.

Recommendation

That consideration be given to the request for grant funding as set out in this report.

Detail

On 16 December 2021, Full Council approved the reintroduction of the Local Member Grants Scheme. Under the scheme, each county councillor has been given a specific budget which they can spend to enhance the economic, social, and environmental well-being of people who live in their division. Following the reintroduction, using powers in the Local Government and Public Involvement in Health Act 2007, the Leader of the County Council has authorised individual county councillors to take formal decisions on behalf of the county council.

For the financial year 2024/25, each county councillor has a budget of £2000. Each councillor can also carry forward a maximum of £200 that was unspent in the previous financial year. County Councillor Terry total budget is set out in the financial section of the report.

Details of the requests for grant funding are shown below:



Full name of your organisation	
Hyndburn Food Pantry	
How much are you applying for? Minimum £100, Maximum £2000	
£2000	
Which county councillors' electoral division(s) will your expenditure cover or benefit?	
Name	Amount
Accrington South	£2000
What are you going to spend the grant on?	
Software development, devices and training for members.	
Date of your project / event or the purchase of goods	
Between 1 April and 30 June 2024.	
How will the money benefit people in the councillor(s) division(s)?	
<p>This will enable all members to have an individual card to shop within the food pantry on an automated system, reducing the time spent in a queue awaiting to be manually 'checked' in.</p> <p>For some of our members who struggle with their health, this waiting can be difficult and so the system automation can reduce this and also allow more footfall into the shop reducing waiting time. It would assist in reducing the additional hours manually updating the weekly membership/checking in schedules by volunteers over and above the hours spent within the food pantry itself and reduce the usage of paper/ink which works towards our efforts to try and be a more eco friendlier charity.</p> <p>All paper based forms would no longer be used and instead all information required to be collected done via this software, able to be password protected and held virtually. This itself improves our safeguarding of member information. The system can be developed and future areas to look at, funds dependant would be to add automated notices to members on offers or community events (such as household support funds or coffee mornings for socialisation) so that they are made aware of events which will benefit their life.</p>	



Please give a detailed breakdown of your expenditure for your activity / equipment.

Software development and training - £1999 + VAT.

If you are not asking for the full amount of the cost of your activity / equipment, please give us details of where the rest of the funding is coming from. Please also explain what you will do if we give you the grant, but you do not get the other funding.

The remainder would go towards funding the initial cards to give out to members. Any additional funds required would be done via fundraising.

If the councillor offers a grant of less than you have asked for, please explain below how that will affect your proposal – for example, will you still be able to complete your project or purchase, will you scale the project back, or seek funding elsewhere?

We would undertake fundraising.

Will the activity involve members of your organisation having significant contact with children or vulnerable adults?

- Yes
 No

Implications:

This item has the following implications, as indicated:

Risk management

No significant risks have been identified in relation to the proposals contained within this report.

Finance

An up-date of spend in 2024/25 is shown below:



Budget for 2024/25		£2,000.00
C/F from 2023/24		£192.00
Refunds		£0.00
Total Grant Available in 2024/25		£2,192.00
Grant Allocations Already Approved		
£0.00		
Grant Remaining to be Allocated in 2024/25		£2,192.00
Grants Requests Submitted but not yet Approved or Rejected		
£0.00		
NEW REQUESTS	Hyndburn Food Pantry	£2,000.00
£2,000.00		
Total Grant Requests in Progress		£2,000.00
Value of Grant Remaining to be allocated in 2024/25 if all outstanding requests are approved		£192.00

List of Background Papers

Paper	Date	Contact
None		

