

Reference	Recommendation	Agreed Cabinet Member Response	Action Taken /Progress RAG
1.	There should be an annual review of public realm work requirements and budget allocations. - i.e. That the Cabinet Member for Highways and Transport give consideration to introducing an annual review of public realm work requirements and budget allocations.	<p><i>Recommendation is accepted.</i></p> <p><i>This will be reviewed in December every year in preparation for delivery for the following season.</i></p>	<p><b>Completed</b></p> <p>An annual operational review has been put in calendars for December each year. The 2023/2024 review was completed on 19/12/2023.</p>
2.	That the date in clause 5.1 of the Public Realm Agreements be changed to 1st March.	<p><i>Recommendation is accepted.</i></p> <p><i>The Public Realm Agreement will be amended along with other recommendations and reissued in February for the 24/25 season.</i></p>	<p><b>In Progress</b></p> <p>The amendment has been made and the revised agreement is now in draft form for relevant approval. The draft agreements are being shared with Districts at PRA meetings for information. Date for Cabinet approval to be confirmed.</p>
3.	That all other parish and town councils in Lancashire be offered a chance to apply for a direct allocation subject to appropriate specifications, and agreement and availability from the 2023/24 unallocated Public Realm Agreement budget (£407,199 as at 4 April 2023) - and subject to the area of work not already undertaken by the respective district council.	<p><i>Recommendation is accepted.</i></p> <p><i>All Parish and Town Councils will be written to in October 23 advising of the opportunity to be part of the Public Realm Agreement subject to the area of work not already undertaken by the respective district council or others and being able to meet the required specification. Where works are already covered, we will facilitate a meeting with all concerned to discuss how this can move forward.</i></p>	<p><b>Completed</b></p> <p>An email was sent out on 17<sup>th</sup> November to all Parish Councils advising of the opportunity to be part of the Public Realm Agreement. Parish Councils were advised that they can contact us at any time should they wish to be considered for any works under agreement in future.</p>

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<b>4.</b>	We encourage our partners at district and parish level to reduce or eliminate the use of glyphosate but the discretion as to which herbicide to use on Public Realm Agreement work continue to be left with the district councils concerned.	<i>Recommendation is accepted.</i>  <i>This will be an item on the agenda at the biannual meeting. See recommendation 8</i>	<b>Completed</b>  This item has been added to the meeting agenda for the bi-annual meetings for discussion.
<b>5.</b>	That arrangements be made (by Lancashire County Council and/or in conjunction with district council(s)) for trialling other herbicides (other than Glyphosate) and/or methods and to keep in touch with relevant developments.	<i>Recommendation is accepted.</i>  <i>Linked to recommendation 4 and 8, this will be an item on the agenda at the biannual meeting.</i>	<b>Completed</b>  This item has been added to the meeting agenda for the bi-annual meetings for discussion.
<b>6.</b>	That the existing basis of work to remove specified invasive weeds which receive attention by the county council on a reactive basis, should be communicated to district councils and parish and town councils.	<i>Recommendation is accepted.</i>  <i>List of all recorded locations will be added as a schedule to the Public Realm Agreement and will be amended along with other recommendations and reissued in February for the 24/25 season. List of all locations will also be sent to all parish and town councils.</i>	<b>In Progress</b>  The locations have been added as a schedule to the revised draft public realm agreement as Schedule 4 to be approved by Cabinet. This information can be shared with the Parish and Town Councils by the Districts.
<b>7.</b>	That the Public Realm Agreement be enhanced by providing hyperlinks to the current Highways Management Plan and to cover planning for emergency responses.	<i>Recommendation is accepted.</i>  <i>A hyperlink will be added to the Public Realm Agreement which will be amended along with other recommendations and reissued in February for the 24/25 season.</i>	<b>In Progress</b>  A hyperlink to the Highways Management Plan has been included in the revised draft agreement in Clause 1.2 to be approved by Cabinet.

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8.	That the frequency of liaison through progress meetings with district councils (including especially on Public Realm Agreement work) be increased to twice a year e.g. in late Spring and early Autumn. This is linked to recommendation no. 1.	<p><i>Recommendation is accepted.</i></p> <p><i>This has already been implemented with meetings taking place in May and December.</i></p>	<p><b>Completed</b></p> <p>This has already been implemented. May meetings were delayed due to the service delivering a recovery Plan for High volumes of defects and have been re-scheduled between June and September. December meetings will be programmed.</p>
9.	That those parish and town councils having a direct allocation for some Public Realm Agreement type work, be listed, or appended to the respective district council PRA document.	<p><i>Recommendation is accepted.</i></p> <p><i>List of all parish and town councils currently engaged with public realm works and receive an allocation, will be added as a schedule to the Public Realm Agreement and will be amended along with other recommendations and reissued in February for the 24/25 season.</i></p>	<p><b>In Progress</b></p> <p>A list of parish and town councils currently engaged with public realm works has been included in the revised draft agreement as Schedule 5, to be approved by Cabinet.</p>
10.	That the contact details of respective county council and district council officers involved in public realm agreement work, be kept up to date via the progress meetings.	<p><i>Recommendation is accepted.</i></p> <p><i>This will be an item on the agenda at the biannual meeting.</i></p>	<p><b>Completed</b></p> <p>This information is confirmed as an agenda item at each meeting.</p>

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11.	That county council officers discuss further with district council colleagues the publishing of annual programme of works emanating from the 2023/24 respective budgets and onwards, that the programme of works be then communicated by respective district councils to any/all parish and town councils in their district area and include the then respective contact details for the district council officers.	<p><i>Recommendation is partly accepted. The contact details of officers are not to be shared and the existing communications channel for any enquiries should remain firm.</i></p> <p><i>This will be an item on the agenda at the biannual meeting.</i></p>	<p><b>Completed</b></p> <p>This is an item on the agenda for each bi-annual meeting for discussion.</p>
12.	That county council officers should communicate the county council related programme of works to all parish and town councils (either directly or via district councils) including respective contact details for the Lancashire County Council officers.	<p><i>Recommendation is partly accepted. The contact details of officers are not to be shared and the existing communications channel for any enquiries should remain firm.</i></p> <p><i>A programme will be sent in April every year.</i></p>	<p><b>In Progress</b></p> <p>This has been added to the revised draft agreement as Schedule 6 to be approved by Cabinet.</p>
13.	The existing arrangements for grass cutting, including effect of the flail cutting reduction, be reviewed prior to the budget for 2024/25 being set.	<p><i>Recommendation is accepted.</i></p> <p><i>This will be an item on the agenda at the biannual meeting.</i></p>	<p><b>Completed</b></p> <p>This is an item on the agenda for each bi-annual meeting for discussion.</p>

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14.	No change recommended in respect of district councils' budget monitoring/supervision; however, further consideration should be given to respective cost management by each District Council at future liaison/progress meetings.	<p><i>Recommendation is accepted.</i></p> <p><i>This will be an item on the agenda at the biannual meeting.</i></p>	<p><b>Completed</b></p> <p>This is an item on the agenda for each bi-annual meeting for discussion.</p>
15.	The County Council's own procedures for reviewing its own, direct or contracted public realm work should be reviewed.	<p><i>Recommendation is accepted.</i></p> <p><i>This will be reviewed annually to determine whether existing arrangements are suitable and sufficient</i></p>	<p><b>Completed</b></p> <p>This forms part of the annual operational review and falls outside the S101 Agreements with other Authorities and is an internal LCC review</p>
16.	That biodiversity issues and carbon neutral goals be a consideration in the annual review of the Public Realm Agreement work and be reflected in the Public Realm Agreement.	<p><i>Recommendation is accepted.</i></p> <p><i>This will be an item on the agenda at the biannual meeting.</i></p> <p><i>Biodiversity issues and carbon neutral goals in the management of our highway estate will be reviewed in line with strengthened duties arising from the Environment Act to conserve and improve biodiversity and the requirement to prepare a Local Nature Recovery Strategy (LNRS) for Lancashire. The LNRS will identify priorities for enhancing biodiversity and the network of highway</i></p>	<p><b>Completed</b></p> <p>This is an item on the agenda for each bi-annual meeting for discussion.</p>

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		<i>verges represent an opportunity in that regard. This work will feed into the annual review of the Public Realm Agreement.</i>	
17.	That permissive tasks be discussed further at future liaison/progress meetings.	<i>Recommendation is accepted.  This will be an item on the agenda at the biannual meeting.</i>	<b>Completed</b>  This is an item on the agenda for each bi-annual meeting for discussion. Permissive tasks will fall outside the revised s101 Agreement. If suggested LCC will consider same.
18.	That future appropriate inflation increases are considered in the future budgets. This is also linked to an earlier finding and recommendation for annual review of budgets (recommendation no 1).	<i>Recommendation is accepted.  This will be discussed at the December's progress meeting whether an inflationary increase will be applied to the forthcoming delivery season.</i>	<b>Completed</b>  This was covered in December's meeting and is on the agenda for future discussion as part of the discussion as to how to cover increased costs.