

Health Scrutiny Steering Group

Terms of Reference 2023/24

The main purpose of the Steering Group is to manage the workload of the Committee more effectively in the light of increasing number of changes to health services which are considered to be substantial. The main functions of the Steering Group are listed below:

1. To act, when necessary, as a preparatory body on behalf of the Committee to develop the following aspects in relation to planned topics/reviews scheduled on the Committee's work plan:

- i. Reasons/focus, objectives and outcomes for scrutiny review.
- ii. Develop key lines of enquiry.
- iii. Request evidence, data and/or information for the report to the Committee.
- iv. Determine who to invite to the Committee.

2. To act as the first point of contact between Scrutiny and the Health Service Provider Trusts and the Lancashire and South Cumbria Integrated Care System (ICS).

3. To liaise, on behalf of the Committee, with Health Service Provider Trusts and the Lancashire and South Cumbria Integrated Care System (ICS).

4. To make proposals to the Committee on whether they consider NHS service changes to be 'substantial' thereby instigating further consultation with scrutiny.

5. To maintain its own work programme in terms of substantial variation/development matters for the Committee to consider and allocate topics accordingly.

6. To invite any co-opted member(s) on the committee whose district(s) as well as any County Councillor(s) whose division(s) will be potentially affected to sit on the Group for the duration of the topic to be considered.