

Community, Cultural, and Corporate Services Scrutiny Committee
Meeting to be held on Thursday, 26 September 2024

Electoral Division affected:
(All Divisions);

Corporate Priorities:
N/A;

Community, Cultural and Corporate Services Scrutiny Committee Work Programme, Actions and Assurances Update
(Appendices 'A' – 'C' refer)

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Brief Summary

This report provides members of the Community, Cultural and Corporate Services Scrutiny Committee with the work programme for 2024/25, and an update on actions and assurances.

Recommendation

The Community, Cultural and Corporate Services Scrutiny Committee is asked to:

- (i) Note the work programme for 2024/25 at Appendix 'A'.
- (ii) Note the formal written responses from County Councillor Peter Buckley, Cabinet Member for Community and Cultural Services to the Committee's recommendations on Lancashire Community Safety Agreement and Performance Update and Draft LCC Cohesion and Integration Strategy 2024/28 detailed in Appendix 'B'.
- (iii) Discuss and confirm information to be included in the reports for the 31 October 2024 meeting of the Committee.
- (iv) Review and note the information provided as part of the actions and assurances to the Committee with regard to future work programme items at Appendix 'C'.

Detail

Members will recall that an informal work programming meeting was held on the 27 June 2024 at which Portfolio Holders and Senior Officers presented reports and PowerPoint presentations detailing amongst other things work areas of priority. This enabled members to agree a draft work programme for 2024/25.

Following this meeting, the programme was finalised, reported to and approved by the Scrutiny Management Board at its meeting held on 23 July 2024.

A copy of the final work programme is set out at Appendix 'A' for the committee to note. In consultation with the Chair and Deputy Chair, there has been a slight adjustment to the work programme – bringing forward the workforce matters item to October and moving back the strategy for change item to December.

Actions and Assurances

The table below provides members with updates and information relative to the committee's terms of reference and work programme.

Actions and assurances relating to items on the most recent Corporate Risk and Opportunity Register and the Corporate Performance Report are included for the Committee at Appendix 'C'.

Item	Information	Action/ Assurance
Work Programme		
Work Programmes Update Appendix 'A'	New work programme for the Committee ratified at the Scrutiny Management Board meeting held on 23 July 2024.	Action - Committee to review and note the work programme attached at Appendix 'A'.
Recommendations Update (2023/24) Appendix 'B'	Cabinet Member responses to the recommendations of the Community, Cultural and Corporate Services Scrutiny Committee meetings held on 18 April and 21 May 2024 are set out at Appendix 'B'.	Action – Committee to note and determine if it should keep a watching brief on the matter.

Committee Meeting Reports – 31 October

The Committee is due to receive reports on the following topics at its next scheduled meeting on 31 October 2024:

- Asset Profile
- Workforce Matters



The table below sets out the purpose of scrutiny for each topic:

Topic	Purpose of Scrutiny
Asset Profile	<p>Capacity demand – over and under capacity – occupancy rates – disposal rates.</p> <p>Libraries footfall.</p> <p>Data / evidence based – to support the effective utilisation of council assets and options for the council to better use its buildings, as part an improvement Journey.</p> <p>To include the disposal of council buildings, including in areas of high deprivation where equality impact assessments should be undertaken first.</p>
Workforce Matters	<p>Oversight to cover areas of priority for 2024/25:</p> <ul style="list-style-type: none"> • Continued focus on absence & productivity and data and metrics. • Improve senior leadership resilience through succession planning. • Improve manager capability through targeted development interventions. • Support the organisation to change and redesign itself to support financial resilience. <p>- (HR, Absenteeism Recruitment and Performance Management)</p> <p>Organisational resilience – benchmarking</p> <p>Areas of consideration by CCCS Scrutiny from-</p> <ul style="list-style-type: none"> • Deep dive into sickness absence and our response • Deep dive into recruitment and retention and workforce planning • Workforce demographics by service area and the risks/opportunities it presents.

Members should note that, as part of a work programme logistics planning process, the Chair and Deputy, lead Scrutiny Director for this Committee, and your Democratic Services Support Officer, meet in 'scoping' / preparation meetings to help develop the reports and PowerPoint presentations to be submitted to the Scrutiny Committee.



Appendices

Appendices 'A' – 'C' are attached to this report. For clarification they are summarised below and referenced at relevant points within this report.

Appendix	Title
Appendix 'A'	Community, Cultural and Corporate Services Scrutiny Committee work programme for 2024/2025.
Appendix 'B'	Cabinet Member responses to the recommendations of the Community, Cultural and Corporate Services Scrutiny Committee meetings held on 18 April and 21 May 2024.
Appendix 'C'	Further actions and assurances for the Committee to note, relating to items on the most recent Corporate Risk and Opportunity Register and the Corporate Performance Reports.

Consultations

N/A

Implications:

This item has the following implications, as indicated:

Legal

There are no significant legal implications detailed in the report.

Financial

There are no significant financial implications detailed in the report.

Risk management

The report has no significant risk implications detailed in the report.

Local Government (Access to Information) Act 1985

List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

