

Meeting of the Full Council
Meeting to be held on Thursday, 17 October 2024

Report submitted by: Director of Law and Governance

Part A

Electoral Division affected:
None

Corporate Priorities:
N/A;

Lancashire County Council Timetable of Meetings 2025/26
(Appendix 'A' refers)

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Brief Summary

This report sets out a draft timetable of Full Council, Cabinet and Committee meetings for the period 1 June 2025 to 31 May 2026 and seeks approval to bring forward the meeting of Full Council on 29 May 2025 to 22 May 2025.

Recommendation

Full Council is asked to approve:

- (i) The timetable of Full Council, Cabinet and Committee meetings for the period 1 June 2025 to 31 May 2026 inclusive, as set out at Appendix 'A'.
- (ii) That the meeting of Full Council currently scheduled for 29 May 2025 be brought forward to 22 May 2025.

Detail

Attached at Appendix 'A' is a draft timetable of Full Council, Cabinet and Committee meetings for the period 1 June 2024 to 31 May 2025 inclusive.

The timetable has been prepared taking into account:

- The county council's existing governance and decision-making arrangements.
- School holiday closures.



- Bank holidays and major religious holidays.
- District Council budget meeting dates (where dates are confirmed).

Once agreed the timetable of meetings will be circulated widely around the county council and to all 12 Lancashire district councils for information.

The Annual General Meeting for 2025 is currently scheduled to take place on 29 May 2025. However, since the Timetable of Meetings for 2024/25 was approved, the date of the county elections has been confirmed as 1 May 2025. Legislation requires that the Full Council meeting be held within 3 weeks of the election, and therefore it is proposed to bring the date of the meeting forward to 22 May 2025.

Appendices

Appendix 'A' is attached to this report. For clarification it is summarised below and referenced at relevant points within this report.

Appendix	Title
Appendix 'A'	Draft Timetable of Meetings 2025/26

Consultations

N/A

Implications:

This item has the following implications, as indicated:

Legal

Paragraph 1(2)(a) of Schedule 12 of the Local Government Act 1972 states that the annual meeting of a principal council shall be held in a year of ordinary elections of councillors to the council, on the eighth day after the day of retirement of councillors or such other day within the twenty-one days immediately following the day of retirement as the council may fix.

Failure to change the date of Full Council in May 2025 to bring it within 21 days of the retirement of councillors would mean the council would be in breach of the above legislation.

Financial

There are no financial implications within this report.

Risk management

No significant risks have been identified.



