

**Officer Decision**  
**Taken under the Scheme of Delegation**

This decision has been taken in accordance with the county council's Scheme of Delegation to Officers, as set out in section 9 of the [Constitution](#).

<b>Decision taken on behalf of the:</b>	Director of Finance and Commerce
<b>Officer taking the decision:</b>	Khadija Saeed, Head of corporate finance, 01772 536195, <a href="mailto:Khadija.saeed@lancashire.gov.uk">Khadija.saeed@lancashire.gov.uk</a>
<b>Service Area:</b>	Finance and Commerce

**Key Details**

<b>Contract Management – Extension</b>	
<b>Decision Date:</b>	23/9/2024
<b>Part I or Part II:</b>	Part I
<b>Reason for Part II: (if applicable)</b>	Please specify the Part II paragraph number.
<b>Divisions Affected:</b>	(All Divisions);

**The Decision**

<b>Background</b>		
Domestic Property Valuation Services		
	<b>Yes</b>	<b>No</b>
<b>Is this a decision made under a specific delegation from Full Council, Cabinet or another committee?</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If so, specify the delegation given by Full Council, Cabinet, or a committee here - delete this sentence if there was no delegation.		
<b>If so, does this discharge the delegation in full?</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Did the delegation require you to consult with a Cabinet Member(s) or specific officer(s) prior to taking the decision?</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>If so, specify the names of the Cabinet Member(s)/officer(s) you have consulted with:</b>		
N/A		
<b>The Decision</b>		



Khadija Saeed on behalf of the Director of Finance and Commerce took a decision to extend the contract for provision of Domestic Property Valuation Services with Holdens from 1st October 2024 to 31st March 2025 as permitted in the current terms and conditions of contract. The extension is compliant with the Council Standing orders and EU Procurement Laws.

**Were any other options considered and, if so, what were they and why were they discounted?**

Re-procurement was considered however, the performance on the existing contract is satisfactory and therefore it is not considered cost effective to seek an alternative provider.

**Background Papers**

Contract Management – Extension (Gateway 5)

**Declaration**

		Yes	N/A
In taking this decision, I confirm that I have taken into consideration and kept a record of all relevant advice from the following services:			
Procurement		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Where appropriate, consultation with the relevant Cabinet Member(s) has been completed.		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Where appropriate and where the decision impacts on a particular locality, the relevant councillor(s) for the electoral division(s) have been consulted.		<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Decision taken on behalf of the:</b>	Director of Finance and Commerce		
<b>Officer taking the decision:</b>	Khadija Saeed		

