

Scrutiny Management Board

Meeting to be held on Wednesday, 13 November 2024

Electoral Division affected:
N/A;

Corporate Priorities:
N/A;

Work Programmes 2024/25 and Actions and Assurances Update

(Appendices 'A' to 'F' refer)

Contact for further information:

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Brief Summary

The 2024/25 work programmes for the Scrutiny Management Board and the four scrutiny committees are set out in the report. The report also contains information provided as part of the actions and assurances to the Board regarding future work programme items and the Board's Terms of Reference.

Recommendation

The Scrutiny Management Board is asked to:

- (i) Approve its own work programme and those of the four scrutiny committees for 2024/25.
- (ii) Note the update on the activity of the Political Governance Working Group.
- (iii) Review and note information provided as part of the actions and assurances to the Board regarding future work programme items and the Board's Terms of Reference at Appendix 'F'.

Detail

In line with its Terms of Reference, the Scrutiny Management Board has responsibility to agree the work programmes of all four Overview and Scrutiny Committees, including consideration of any in-year requests made by members or co-opted members of those committees.



Work programmes for the Scrutiny Management Board and all four of the scrutiny committees have been compiled following a series of Portfolio and Service Area update sessions and are set out in the report at Appendices 'A' to 'E'.

This has been a planned process that will take place on an annual basis. While any amendments to the work programmes will need to be agreed by the Board, it should be noted that the Health and Adult Services Scrutiny Committee will need a level of autonomy recognising the requirement for the local NHS to engage and consult with the committee on those proposed service reconfigurations that might represent a substantial variation or development.

During the meeting, the Chairs of each scrutiny committee will confirm and explain any further supporting information in relation to the topics listed on the committees' work programmes.

The Scrutiny Management Board is asked to approve its own work programme and those of the four scrutiny committees for 2024/25.

Political Governance Working Group

The Political Governance Working Group (PGWG) met in September and made recommendations to Full Council in relation to the committee terms of reference and the new Procurement Rules. These were the final elements to complete the full review of the council's constitution. Consideration is now being given to further activity for the PGWG, and a Forward Plan will be developed in due course.

Actions and Assurances

The table below seeks to provide members with information on outstanding committee recommendations progress, and work programme updates.

Further actions and assurances relating to items on the most recent Corporate Risk and Opportunity Register and the Corporate Performance Report are included for the Committee at Appendix 'B'.

Item	Information	Action/ Assurance
Work Programmes		
Work Programme Update – Community, Cultural, and Corporate Services (CCCS) Scrutiny Committee	<ol style="list-style-type: none"> <li data-bbox="507 1644 1061 1933">1. The meeting scheduled for 27 March 2025 has been cancelled due to pre-election period starting on 21 March 2025. The two topics (partnership working and digital agenda) originally planned for the meeting have been moved to 12 February 2025 meeting. <li data-bbox="507 1933 1061 2040">2. The Asset Profile report originally planned for 31 October 2024, has been moved to 12 February 2025 	Action - Board to note the revised CCCS work programme set out at Appendix 'B'.



	<p>meeting.</p> <p>3. The Lancashire Community Safety Partnership topic originally planned for 12 February 2025, will now be considered at an Inquiry Day session on 24 February 2025 (in closed session). Findings and suggested recommendations will be reported to the committee/scrutiny function after the Elections in 2025.</p>	
Recommendations Update (2024/25)	There are currently no late or delayed Cabinet Member responses to recommendations from the scrutiny committees.	Action – Board to note.

Appendices

Appendices 'A' – 'F' are attached to this report. For clarification they are summarised below and referenced at relevant points within this report.

Appendix	Title
Appendix 'A'	Children, Families and Skills
Appendix 'B'	Community, Cultural, and Corporate Services
Appendix 'C'	Environment, Economic Growth and Transport
Appendix 'D'	Health and Adult Services
Appendix 'E'	Scrutiny Management Board
Appendix 'F'	Further actions and assurances for the Board to note, relating to items on the most recent Corporate Risk and Opportunity Register and the Corporate Performance Reports.

Consultations

N/A

Implications:

This item has the following implications, as indicated:

Legal

There are no significant legal implications detailed in the report.

Financial

There are no significant financial implications detailed in the report.



Risk management

This report has no significant risk implications detailed in the report.

Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Tel
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None		
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Reason for inclusion in Part II, if appropriate

N/A

