

**Officer Decision**  
**Taken under the Scheme of Delegation**

This decision has been taken in accordance with the county council's Scheme of Delegation to Officers, as set out in section 9 of the [Constitution](#).

<b>Decision taken on behalf of the:</b>	Director of Environment and Planning
<b>Officer taking the decision:</b>	Steve Scott, Head of Waste Management, 01772 533755, Steve.Scott@lancashire.gov.uk
<b>Service Area:</b>	Environment and Planning

**Key Details**

<b>Approval to Extend the Contract for the Collection, Transportation and Acceptance of Waste Engine Oil</b>	
<b>Decision Date:</b>	18/12/2024
<b>Part I or Part II:</b>	Part I
<b>Reason for Part II: (if applicable)</b>	Please specify the Part II paragraph number.
<b>Divisions Affected:</b>	N/A;

**The Decision**

<b>Background</b>		
<p>Lancashire County Council currently has a contract in place for the Collection, Transportation and Acceptance of Waste Engine Oil, which was awarded to Oil Salvage Limited in 2023 following an open tender procurement.</p> <p>The initial term for the contract commenced on 1 April 2023 and runs to 31 March 2025. There is the option to extend the contract for a further period, or periods, up to a maximum of 24-months in addition to the initial term.</p> <p>Lancashire County Council is looking to exercise the full 24 month extension on the contract to secure the Collection, Transportation and Acceptance of Waste Engine Oil to meet expected waste oil collections during this time.</p> <p>The extension will run from 1 April 2025 to 31 March 2027, following which no further extension is applicable.</p>		
	<b>Yes</b>	<b>No</b>
<b>Is this a decision made under a specific delegation from Full Council, Cabinet or another committee?</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>If so, does this discharge the delegation in full?</b>		



	<input type="checkbox"/>	<input type="checkbox"/>
<b>Did the delegation require you to consult with a Cabinet Member(s) or specific officer(s) prior to taking the decision?</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>If so, specify the names of the Cabinet Member(s)/officer(s) you have consulted with:</b>		
N/A		
<b>The Decision</b>		
<p>Steve Scott, Head of Waste Management, on behalf of the Jonathan Edwards, Director of Environment and Planning took a decision to approve extension of the contract for the Collection, Transportation and Acceptance of Waste Engine Oil with Oil Salvage Limited from 01 April 2025 to 31 March 2027 as permitted in the current terms and conditions of the contract, of which the initial period is due to expire 31 March 2025. The extension is compliant with procurement regulations.</p>		
<b>Were any other options considered and, if so, what were they and why were they discounted?</b>		
<p>Contract options considered included:</p> <ol style="list-style-type: none"> <li>1) Do not extend the contract and re-tender the service.</li> <li>2) Extend for a defined period of less than 24 months.</li> <li>3) Extend for the maximum period of 24 months to 31 March 2027. <i>This is the preferred and recommended option.</i></li> </ol> <p>Stakeholders have requested to exercise the option to extend for the full period of 24 months to secure the Collection, Transportation and Acceptance of Waste Engine Oil during this period. If the contract was not extended and a re-tender process carried out, it is unlikely this would achieve better value for money at the present time.</p>		
<b>Background Papers</b>		
None.		

### **Declaration**

	<b>Yes</b>	<b>N/A</b>
In taking this decision, I confirm that I have taken into consideration and kept a record of all relevant advice from the following services:		
Waste Service, Legal and Procurement	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Where appropriate, consultation with the relevant Cabinet Member(s) has been completed.	<input type="checkbox"/>	<input checked="" type="checkbox"/>



Where appropriate and where the decision impacts on a particular locality, the relevant councillor(s) for the electoral division(s) have been consulted.		<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Decision taken on behalf of the:</b>	Director of Environment and Planning		
<b>Officer taking the decision:</b>	Steve Scott, Head of Waste Management		

