

Report to the Community, Cultural, and Corporate Services Scrutiny Committee

Meeting to be held on Wednesday, 12 February 2025

Report of the Executive Director of Resources

Property Services Update

(Appendix A & B refers)

Part I	Corporate Priorities: Better lives for all;
Electoral Division(s): (All Divisions);	
Contact: Sarah Robinson Head of Property sarah.robinson@lancashire.gov.uk	

Summary

Purpose of the Report

The Head of Property was asked to attend a Scrutiny meeting in October 2024 to update on the Property service and strategy. Having recently joined the authority, she gave an overview of the Property service and development of the strategy including the governance arrangements and involvement of key stakeholders. The presentation is included at Appendix B for information. As highlighted in the presentation, it was agreed that the February scrutiny meeting would receive a report on the following areas:

- What data we collect and how it is used – including the Property Asset Register
- Information on occupancy /use and disposal–working with partners in Estates and Facilities
- Strategic Property processes & decision making
- Strategy development – progress update

Recommendation

The Community, Cultural, and Corporate Services Scrutiny Committee is asked to consider the details in the report contained at Appendix A.

Background

1. The Head of Property was invited to attend Scrutiny in October 2024 to give an overview of her role and was invited back to the February 2025 meeting to present on the above information.



2. The previous Head of Service attending Scrutiny in September 2023 and committed to returning after 12 months however she is no longer in post.
3. This report relates to the Property Strategy which is currently being developed.

Options and Proposals

4. To update Members on the Property Service and Property Strategy development

Consultations

5. The Estates and Facilities service have contributed to the content of this report.

Context and Implications

Legal (including Human Rights)

6. Any legal implications will be included as part of the wider Property strategy.

Financial

7. Any financial implications will be included as part of the wider Property strategy.

Equality and Diversity

8. Equality and Diversity will be considered as part of the wider Property Strategy with equality impact assessments undertaken.

Risk Management

9. Risk Management is included within all Property Service activities. Risk management actions are not included in this report but will be included as part of the wider Property strategy.

Appendices

Appendix	Title
Appendix "A"	Council estate, use and occupancy of council buildings and asset disposal February 2025
Appendix "B"	SRobinson Presentation 31.10.31

List of Background Papers

None

Part II Reason

10. N/A App

