



Lancashire Enterprise Partnership Limited

Private and Confidential: NO

Date: 2nd February 2016

LEP Governance and Sub Committees Decisions Report (Appendices 'A' and 'B' refer)

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Executive Summary

This report extracts the key items considered by each of the Lancashire Enterprise Partnership (LEP) Board Sub-Committees at their recent meetings, and where applicable, and if not considered elsewhere on the Board's main agenda, contains decisions referred to the Board by the Sub-Committees for approval.

In relation to LEP Governance matters this report also contains the NIL dormant company accounts for the year ending 30th September 2015 for Board approval.

Recommendations

The LEP Board is asked to:

- (i) Note the updates provided in this report in relation to the Committees of the LEP, and;
- (ii) Approve the accounts and financial statements for the period ending September 2015 as set out at Appendices 'A' and 'B'.

Background and Advice

The Lancashire Enterprise Partnership Board (LEP) approved a LEP Assurance Framework on 17th March 2015 which was subsequently submitted to Government as final in April 2015. The Assurance Framework is made publically available on the LEP website: <http://www.lancashirelep.co.uk/about-us/about-the-lep.aspx>

The Assurance Framework ensures that the LEP records decisions taken by the LEP and its Sub-Committees in an open and transparent way. The purpose is to ensure that arrangements are in place enabling effective and meaningful engagement of local partners and the public, and that those arrangements operate transparently with LEP decisions capable of being independently scrutinised.



Since the implementation of the LEP Assurance Framework, the LEP and its Sub-Committees publish their agendas and minutes on the LEP website. In order to ensure the LEPs decision making is open and transparent in relation to the Sub-Committees this report presents updates from each of the Sub-Committees and, where applicable, contains decisions that are outside of the Sub-Committees powers and require referral to the LEP Board for approval.

1. Executive Committee

No decisions have been taken by the Executive Committee since the last meeting of the LEP Board.

2. Transport for Lancashire Committee

The Transport for Lancashire Committee has not needed to meet since the last meeting of TfL held on 2nd December 2015. The next scheduled meeting of TfL is 31st March 2016.

Full agendas and minutes for Transport for Lancashire meetings can be accessed here: <http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteId=956>

3. City Deal Executive and Stewardship Board

The City Deal Executive and Stewardship Board, Chaired by Jim Carter (Executive) and Karl Tupling (Stewardship Board) met on 8th January 2016.

Executive and Stewardship Board meeting – 8th January 2016

6 Monthly Monitoring Report

This detailed report covering April to September 2015 evidenced the good progress made against the City Deal government performance measures with housing completions on target for the year and ahead of forecast since the Deal was signed. These figures are supported with strong performance in office to residential conversions and bringing empty properties back in to use. Commercial floor space activity remains flat however there was a significant logistics letting in South Ribble (Amazon). Preston continues to position itself in IT / business processing market having benefitted from a large global inward investment at Tulketh Mill. The Homes and Communities Agency (HCA) reported positive progress on all eleven City Deal HCA sites with over £8m loan funding paid into the City Deal Infrastructure Delivery Fund with scheduled grant payments on track for 2016/17.

City Deal Reappraisal Findings Report

The Executive and Stewardship Board (E&SB) previously agreed to undertake a review of progress to: note areas where strong and sustained progress is being made; highlight challenges to be addressed; and consider future areas of activity and



potential investment. The E&SB considered a report summarising the review which incorporated: a facilitated technical session with the Council Chief Executives, chairs of the E&SB and Chief Executive of Marketing Lancashire; 1:1 sessions with Jim Carter and the Council Leaders; a technical workshop for the Councils and HCA; and a facilitated session with private sector house-builders and developers. Three consistent themes emerged from the sessions; visible strong governance and leadership; acceleration of pace and delivery; and identification of transformational projects. The E&SB approved a number of recommendations to support these themes.

City Deal Resources Review

In the light of the demonstrable progress being made by the City Deal and following Comprehensive Spending Review announcements and increasing budget pressures on the three councils and the HCA the E&SB approved a resource review be undertaken with findings to be reported back to the March meeting of the E&SB.

City Deal Skills and Employment Plan

The E&SB received a presentation from Dr Michelle Lawty-Jones on the findings of City Deal Skills and Employment work commissioned in 2015. The work, aligned with the LEP's Skills and Employment Plan, has identified a number of specific City Deal areas of activity, including construction sector (and supply chain measures), careers advice and guidance, maximising social value of large infrastructure projects, and business and inward investment support. The E&SB approved these priority actions and establishment of a Skills and Employment Steering Group to oversee implementation.

Marketing and Communications Strategy

The E&SB considered and approved a Marketing and Communications strategy for the period January 2016-March 2017. The strategy is aligned with and supported by the LEPs ongoing marketing and communications work.

City Centre Development – Markets Quarter

The E&SB considered a report setting out plans for redevelopment of the Markets Quarter, the economic growth of the city centre is a core ambition of the City Deal and the E&SB approved mechanisms to support the ongoing development of the Markets Quarter.

Looking forward, the E&SB will be considering the City Deal Business Plan for 2016/17 at its meeting in March.

Full agendas and minutes for the Combined City Deal meetings can be accessed here: <http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1072>



4. Growth Deal Management Board

The Growth Deal Management Board, Chaired by Graham Cowley, met on 18th January 2016.

Board Meeting held on 18th January 2016

The Board considered and approved reports and presentations on the following:

- (i) Business Case Presentations regarding The Engineering and Innovation Centre, the Redevelopment of Brierfield Mill and Making Rooms – Lancashire's First Fab Lab.
- (ii) Decisions endorsed by the LEP Board at the Board meeting held on 15th December 2015 in relation to Growth Deal Funding.
- (iii) Growth Deal Skills Capital Round 2 tender process and referrals to the LEP Board regarding unallocated funds.
- (iv) Various decisions relating to Growth Deal Finance adjustments.
- (v) An update report regarding the M55 to St Annes Link Road Project.
- (vi) An update report regarding Local Growth Fund Agreements, including the Burnley, Pendle, Hyndburn Growth Corridor, and;
- (vii) A Growth Deal Implementation process document.

A separate report is included in this agenda relating to decisions referred to the LEP Board for consideration regarding Growth Deal Project Funding Approval.

The reports and minutes for Growth Deal Management Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1218>

5. Enterprise Zone Governance Committee

The Enterprise Zone Governance Committee met on 26th January 2016.

Committee Meeting held on 26th January 2016

The Committee met and considered an update report on the Delivery of Lancashire's Enterprise Zone Programme

The update included progress made in respect of delivering Lancashire's original EZ bid, the Lancashire Advanced Engineering and Manufacturing EZ, which has sites at Samlesbury and Warton, and sought approval for the principles identified in the draft Commercial Development Framework which had been produced for the Samlesbury site.

The update also provided the EZ Governance Committee with an overview of the two newly awarded EZ sites at Blackpool Airport and Hillhouse International which were announced by Government in the Chancellor's Autumn Statement, following



the submission of bids to Government by the Lancashire Enterprise Partnership (LEP) in the Summer and Autumn of 2015.

The EZ Governance Committee agreed to:

- 1) Note the progress made in delivering the Lancashire Advanced Engineering and Manufacturing EZ;
- 2) Approve the draft Commercial Development Framework which has been produced for the Samesbury site of the Lancashire Advanced Engineering and Manufacturing EZ;
- 3) Note the successful award of EZ status by Government to the Blackpool Airport and Hillhouse International sites; and
- 4) Approve the governance and progress monitoring arrangements, to manage the delivery of the four sites within Lancashire's EZ Programme.

Full agendas and minutes for the Enterprise Zone Governance Committee meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1171>

6. Lancashire Skills and Employment Board

The Skills and Employment Board, Chaired by Amanda Melton, met on 27th January 2016.

Board Meeting – 27th January 2016

The Board considered and approved reports on the following:

- (i) An update from the Lancashire Skills Hub.
- (ii) A Skills and Employment Strategic Framework.
- (iii) An update on Combined Authority and Devolution Deal.
- (iv) Growth Deal Skills Capital Round 1 and 2 updates.
- (v) City Deal Skills and Employment Study / Plans.
- (vi) Science and Innovation Audits, and;
- (vii) Growth Deal Capital – Round 2 – Appraisal of revised Expressions of Interest fast-tracked Business Cases.

The Growth Deal Capital – Round 2 – Appraisal of revised Expressions of Interest and fast-tracked Business Cases has been referred to the LEP Board for approval and is included in this agenda as a separate report.

Full agendas and minutes for the Lancashire Skills Board meetings can be accessed here: <http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1011>



7. Performance Committee

The Performance Committee, Chaired by Richard Evans, formally met for the first time on 8th January 2016.

Committee Meeting – 8th January 2016

The Committee considered and approved reports on the following:

- (i) An operational review of the Performance Committee.
- (ii) Key Performance Indicators and Risk Management Register, and;
- (iii) Reporting mechanism with the LEP Board.

In considering the operation of the Performance Committee the Committee resolved to include a number of standing items on future agendas including a recommendation that each of the other LEP Committees produce a one / two page summary for consideration by the Performance Committee and that Chairs of the other LEP Committees be invited on a rotational basis to Performance Committee meetings to discuss performance and any key items.

The LEP Board is asked to consider and approve the suggested operational approach of the LEP Performance Committee.

Full agendas and minutes for the Performance Committee meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1216>

8. Business Support Management Board

The Business Support Management Board, Chaired by Mike Blackburn, met on 20th January 2016.

Board Meeting - 20th January 2016

The Board considered and approved reports on the following:

- (i) Publicly Funded Business Support Provision in Lancashire – Purpose and Priorities.
- (ii) Oversight of Business Support Initiatives
- (iii) Future Work Programme

There were no items specifically referred to the LEP Board for approval.

Full agendas and minutes for the Business Support Management Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1220>



Lancashire Enterprise Partnership – Approval of Dormant Accounts – Year Ending 30th September 2015

The Lancashire Enterprise Partnership (LEP) is a Company Limited by Guarantee and as such is subject to the Companies Act 2006 with regard to the filing of accounts and annual returns. The LEP does not conduct financial transactions itself as Lancashire County Council carries out this function, on behalf of the LEP.

Therefore the LEP's accounts are in essence dormant, however the company is required to file NIL accounts on an annual basis. This report requests Board approval to the attached NIL accounts and financial statements (Appendices 'A' and 'B' refer) for the period ending September 2015 in order that they can be filed in line with statutory requirements.