



Lancashire Enterprise Partnership Limited

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LEP Governance and Committees Decisions Report

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Executive Summary

This report extracts the key items considered by each of the Lancashire Enterprise Partnership (LEP) Board Committees at their recent meetings, and where applicable, and if not considered elsewhere on the Board's main agenda, contains decisions referred to the Board by the Committees for approval.

The report also contains a Governance update in relation to the Committees Terms of Reference.

Recommendations

The LEP Board is asked to note the updates provided in this report in relation to the Committees of the LEP.

Background and Advice

The Lancashire Enterprise Partnership Board (LEP) approved a LEP Assurance Framework on 17th March 2015 which was subsequently submitted to Government as final in April 2015. The Assurance Framework is made publically available on the LEP website: <http://www.lancashirelep.co.uk/about-us/about-the-lep.aspx>

The Assurance Framework ensures that the LEP records decisions taken by the LEP and its Sub-Committees in an open and transparent way. The purpose is to ensure that arrangements are in place enabling effective and meaningful engagement of local partners and the public, and that those arrangements operate transparently with LEP decisions capable of being independently scrutinised.

Since the implementation of the LEP Assurance Framework, the LEP and its Sub-Committees publish their agendas and minutes on the LEP website. In order to ensure the LEPs decision making is open and transparent in relation to the Sub-Committees this report presents updates from each of the Sub-Committees and, where applicable, contains decisions that are outside of the Sub-Committees powers and require referral to the LEP Board for approval.



Governance Updates

Review of the LEP Assurance Framework

The updated Assurance Framework is included on this agenda as a separate report.

Committee Vacancies

Following the last meeting of LEP Board held on 5th April 2016 at which it was agreed to appoint Councillor Simon Blackburn to the Enterprise Zone Governance Committee, LEP Directors Edwin Booth and Mike Damms have volunteered to fill the two newly created vacancies on the Performance Committee. The LEP Board are asked to approve these appointments.

This currently leaves the following LEP vacancies:

- 1 x vacancy on the Enterprise Zone Governance Committee
- 1 x vacancy (Private Sector nominee) Lancashire Skills and Employment Board

Updates from recent LEP Committee Meetings

1. Executive Committee

Luneside East Growing Places Investment – 25th April 2016

The Executive Committee agreed a repayment arrangement and variation facility agreement with the lead developer on the Luneside East Growing Places Investment.

Woodland Creation Planting Grant – 27th April 2016

The Executive Committee endorsed the two Lancashire based projects presented by the Forestry Commission which were for 139.9 ha of woodland planting (of which at least 70% is productive tress) at Claughton Hall near Lancaster and 38.04 ha of woodland planting in Wyresdale which is near Scorton. Again, at least 70% of the planting will be productive trees.

2. Transport for Lancashire Committee

At the time of writing the Transport for Lancashire Committee is scheduled to meet on 10th April 2016. It will consider two reports one regarding the Department for Transport Large Local Major Transport Schemes – New Ribble Crossing Development Funding Bid and another report regarding East – West Connectivity: Lancashire to North and West Yorkshire – Draft Economic Study Brief. Subject to



any views of the Transport for Lancashire Committee both reports will be submitted to the LEP Board for approval.

Full agendas and minutes for Transport for Lancashire meetings can be accessed here: <http://council.lancashire.gov.uk/ieListMeetings.aspx?Committeeld=956>

3. City Deal Executive and Stewardship Board

The City Deal Executive and Stewardship Board, Chaired by Jim Carter (Executive) and Deborah McLaughlin (Stewardship Board) met on 21st March 2016.

Executive and Stewardship Board Special Meeting – 11th March 2016

City Deal Implementation update – Year 2 Quarter 4 Monitoring Report

The Executive and Stewardship Board noted the current stage of each project as set out and also noted that any issues would be discussed during Item 8 – Implementation Update.

With regard to the references to Preston Bus Station, The Executive and Stewardship Board requested that a further update report be provided at a future City Deal Executive / Stewardship Board meeting.

Outline Case Making to Government on Potential Impact of HMG Policy Changes on IDF

Beckie Joyce, Head of Service, Strategic Economic Development, Lancashire County Council presented a report (circulated) that presented a draft document containing the outline case making to Government on the potential impact of policy changes to the Infrastructure Delivery Fund.

In reviewing the document, the Executive and Stewardship Board suggested a number of changes and agreed a strategy for presentation of the document to Government. It was agreed that Officers would make the necessary changes, discuss with all parties, and provide a further update at the next Combined City Deal meeting on progress made.

The Executive and Stewardship Board also re-confirmed its intention to invite the University of Central Lancashire and Chorley Borough Council to be formally invited to join the City Deal Executive and Stewardship Board as Observers.

Implementation Update – Issues Report

Sarah Parry presented a report (circulated) which contained an update on issues relating to the implementation of various City Deal projects.

Updates were provided on Pickerings Farm Link Road, Croston Road Spine Road and Broughton Bypass with proposals for the next steps to be taken in their delivery.



Full agendas and minutes for the Combined City Deal meetings can be accessed here: <http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1072>

4. Growth Deal Management Board

The Growth Deal Management Board, Chaired by Graham Cowley has, met twice since the last LEP Board on 13th April 2016 and 8th June 2016.

Board Meeting held on 13th April 2016

The Board considered and approved reports on the following:

- (i) Growth Deal Finance Summary – and accepted amendments to the Growth Fund Profile as set out.
- (ii) Local Growth Fund Agreements – and approved agreements in relating to projects GF01-12-s and GF01-17-S.
- (iii) Growth Deal Implementation Update Report – and noted the updates and in particular the metrics summary.

Board Meeting held on 8th June 2016

The Board considered and approved reports on the following:

- (i) Social Value – update noted/
- (ii) Building Research Establishment Environmental Assessment Methodology (BREEAM) – the Board endorsed the methodology and confirming that going forward Growth Funding Agreements will not insist on BREEAM accreditation and adopt the use of the Growth Deal Design standard as a set of build criteria.
- (iii) Business Cases due for LEP Approval – two Business cases were recommended for LEP Board approval and more detail is included in a separate item on this LEP agenda.
- (iv) Project Updates – noted.
- (v) Monitoring and Evaluation Update – noted.
- (vi) Local Growth Fund Agreements - noted
- (vii) Growth Deal Finance Update – noted.
- (viii) Growth Deal Implementation – noted.

The reports and minutes for Growth Deal Management Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1218>

5. Enterprise Zone Governance Committee

The Enterprise Zone Governance Committee met on 7th June 2016.

The Governance Committee considered and approved reports the following:



Positioning and Promotion of Lancashire's Enterprise Zone Programme Report

- (i) The Committee agreed to note the progress made in delivering the Salmesbury and Warton sites of the Lancashire Advanced Engineering and Manufacturing Enterprise Zone.
- (ii) Considered and agreed the role of Lancashire County Council Developments Ltd, on behalf of Lancashire County Council, in delivering direct development on the Salmesbury EZ site.
- (iii) Considered and discussed options for naming Lancashire's four EZ sites, as set out in the report.
- (iv) Agreed to the appointment of Freshfield to create visual concepts with supporting narratives to inform the naming, positioning and promotion of Lancashire's EZ Programme, including the naming of Lancashire's EZ cluster and/or its for individual sites.
- (v) Recommended that the LEP approve the use of up to £5,000 from the LEP's agreed Strategic Marketing budget to commission the proposed work from Freshfield.
- (vi) Requested the Chief Executive of Marketing Lancashire and the Head of LEP Coordination and Development, in consultation with local authority partners and key EZ landowners to work with Freshfield to produce visual concepts and naming options for consideration by the EZGC.

Blackpool Airport and Hillhouses Energy and Chemicals Enterprise Zones

- (i) Noted and welcomed the early progress made by local partners in advancing the Blackpool Airport and Hillhouse Enterprise Zones.
- (ii) Endorsed the governance and management arrangements for Blackpool Airport and Hillhouse Enterprise Zones as set out in the report.
- (iii) Considered the request to nominate a member of the EZGC or another LEP Director to the proposed Programme Board.
- (iv) Requested Blackpool Fylde and Wyre Economic Development Company Ltd to advise the EZGC of any proposals to change the agreed EZ governance and delivery arrangements

Full agendas and minutes for the Enterprise Zone Governance Committee meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1171>

6. Lancashire Skills and Employment Board

The Skills and Employment Board, Chaired by Amanda Melton, met on 4th April 2016.



The Board considered and approved reports on the following:

- (i) Economic Impact of Lancashire Training Providers – and that the comments of the Committee are forwarded and taken into consideration when finalising the report.
- (ii) Update from the Lancashire Skills Hub – which was noted.
- (iii) Area Based Review Verbal Update – which was noted.
- (iv) Combined Authority / Devolution Verbal Update – which was noted.
- (v) Lancashire / Sheffield City Region Science and Innovation Audit – an update on the joint bid was provided.
- (vi) Growth Deal Skills Capital – the report was noted, in addition it was agreed to develop a timetable in relation to the remaining Growth Deal Skills capital funding and consider details of any potential Growth Deal 3 projects.

Full agendas and minutes for the Lancashire Skills Board meetings can be accessed here: <http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1011>

7. Performance Committee

The Performance Committee, Chaired by Richard Evans, met on 24th May 2016.

The Committee considered and approved the following reports:

- (i) Presentation from the Growth Deal Management Board Chair – and agreed that consideration be given to addressing future officer capacity in terms of support for the LEP and that the potential impact of current capacity across all LEP activity be included as an addition item in the Risk Management Register, and that a Business Plan and Constitution be developed for the LEP.
- (ii) Summary Update Reports from the other LEP Sub-Committees were also considered and noted.
- (iii) Risk Management Register – various updates were suggested to the Risk Management Register with officers to update accordingly.

Full agendas and minutes for the Performance Committee meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1216>

8. Business Support Management Board

The Business Support Management Board, Chaired by Mike Blackburn, met on 25th May 2016.

The Board considered and approved the following reports:



- (i) Final Report – Business Support Simplification – this document was approved for submission to the Department for Business Innovation and Skills (BIS).
- (ii) European Funded Business Support Projects – Update / Overview – this report was noted.
- (iii) Lancashire Growth Hub 2015-16 – that the annual report be approved for submission to BIS.
- (iv) Growth Deal 3 Verbal Update –that the verbal update be noted and that a report on Growth Deal 3 submitted to the LEP Board in June will be circulated to the Board for consideration.

Full agendas and minutes for the Business Support Management Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1220>